



Counselor, Social Worker & Marriage and Family Therapist Board

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STATE OF OHIO

COUNSELOR, SOCIAL WORKER AND MARRIAGE AND FAMILY THERAPIST BOARD

September 21, 2012

Chairperson, Mr. Tommie L. Robertson, at the LeVeque Tower, 50 West Broad Street, Columbus, OH, convened the regular meeting of the Board at 1:00 P.M. on September 21, 2012. Mr. Robert Nelson, Ms. Mary Venrick, Mr. Don McTigue, Ms. Stephanie McCloud, Dr. Thomas McGloshen, Mr. Steven Polovick, Ms. Maureen Cooper, Dr. Terri Hamm, Ms. Jennifer Paluszak Hadden, Dr. Otha Gilyard, Mr. Timothy Brady, Dr. Christin Jungers, Ms. Margaret Knerr and Dr. Deirdre Petrich. Staff present: Mr. James Rough, Mr. William Hegarty, Ms. Patricia Miller, Ms. Tracey Hosom, Mr. Andy Miller, Mr. Doug Warne, Ms. Margaret-Ann Adorjan.

Also present: Ms. Gretchen Miller, Buckeye Art Therapy Association, Mr. Matt Paylo, Ohio Counselors Association, Ms. Thelma Greaser, Ohio Counselors Association, Ms. Julie Arnold, Ashland Theological Seminary, Ms. Carolyn Smiley-Robertson, Mr. Don Cutcher, Buckeye Art Therapy Association, Ms. Lori Asante, Columbus State Community College, Ms. Suzanne Kearns, Columbus State Community College, Ms. Shalisha Brode, Columbus State Community College, Ms. Cynthia Hudson, Columbus State Community College.

- I.** Discussion and approval of agenda. Art Therapy presentation added. Dr. Petrich moved to approve the agenda, seconded by Mr. Brady. Carried.
- II.** Ms. Cooper moved to accept the July 20, 2012, minutes, seconded by Mr. Nelson. Carried. Mr. Brady abstained.
- III. Executive Director Report presented by Mr. Rough:**

Mr. Rough reported:

1. Report given to each of the Professional Standards Committees is attached to the minutes.
2. Mr. Brady was re-appointed to the Board and Dr. Jungers, PCC-S, from Franciscan University, Steubenville and Ms. Knerr, IMFT, from Powell

were appointed to the Board. Welcome to all of them. Several Board members are up for re-appointment in October of this year.

3. HB 567 may be approved by the end of the year.
4. Budget for FY13/14 was submitted.
5. The rules were submitted to the Common Sense Initiative and will be filed in October.
6. Continue to work on planning committee issues.
7. Bi-annual audit report was sent to Board members, good results.
8. Staff continues to work well together.
9. Reviewed budget report and number of licensees report.

Presentation by Ms. Miller and Mr. Cutcher from Buckeye Art Therapy Association.

Ms. Miller and Mr. Cutcher presented their hopes of SB 205 being passed and Art Therapists being added to the CSWMFTB. A minimum cost will be added to the Board, and the Art Therapists have worked with NBCC to develop the licensing exam, a masters and supervision designation will be required. The diagnosis ability would be granted by endorsement and the Ohio Art Therapy license would be sought.

Mr. Robertson asked when an Art Therapist can treat and do an evaluation assessment of individuals. Mr. Cutcher stated after 1,000 hours and 100 hours of supervision and a certification exam.

Ms. Miller and Mr. Cutcher discussed that currently anyone can call themselves an Art Therapist because there is no regulations or license. Insurance is not possible without licensure and hoping to receive a third party reimbursement.

Dr. Petrich thanked Ms. Miller and Mr. Cutcher for coming to the board meeting. Asked if an Art Therapist will work with diagnosing individuals with bipolar or schizophrenia, and was told yes. Mr. Cutcher stated that Art Therapy is not a modality of counseling but a separate profession with a master's in Art Therapy. Dr. Petrich needs more information to make a decision.

Ms. Knerr questioned if it was a modality and that Art Therapists previously practiced at one point after taking art therapy training, but practicing would now require a license with education.

Mr. Robertson stated the Board did not have enough information to take a vote today.

Ms. Cooper stated the CPSC believes Art Therapy is a modality and not a profession, if licensed it opens the door to other modalities, not supportive of Art Therapy acquiring licensure and diagnosing and treating.

Mr. Polovick is familiar with Art Therapy and while not speaking for the Board does support art therapy as another tool for a social worker to use.

Mr. Robertson stated the Board has concerns with this licensure and cannot support it at this time due to lack of the draft language for review and clear understanding of how it would impact this board.

Mr. Cutcher stated the support of the Board will not affect whether the Bill passes or not.

IV. Investigative Report and Legal Update Report presented by Mr. Hegarty:

Mr. Hegarty reported:

1. Thanked Mr. Brady and Dr. Petrich, a new MFT liaison is needed to replace Dr. Petrich.
2. Thirty-seven new cases, reviewed investigative report, confidentiality is the biggest issue currently.
3. Ms. Wilburn is no longer the Board's AAG, she is now working with Ohio Department of Health.
4. Hope to have a counselor or social work licensure denial hearing in November, depends if a new AAG is appointed.
5. No pending cases.
6. Mr. Brady asked why confidentiality is such an issue, Mr. Hegarty stated he was not sure but possibility of the rules around disclosure of information has changed so possibly the reason.

VI. Marriage and Family Therapist Professional Standards Committee Report was presented by Dr. McGloshen:

Dr. McGloshen reported:

1. Welcomed new board member Ms. Knerr.
2. Approved four IMFT applications and eight MFT applications.
3. Reviewed and approved one exam request and denied one hardship.
4. Reviewed the draft supervision rule.
5. Ms. Adorjan gave a report on her trip to the OMFT Conference in California. The experience and information was a good one and felt Ohio is in good shape with MFT licensure.

Mr. Robertson welcomed Mr. Brady back, and welcomed Dr. Jungers and Ms. Knerr to the Board. Thanked Dr. Petrich for her services.

Dr. McGloshen presented a plaque of service to Dr. Petrich and thanked her for her service as a member of the CSWMFTB, MFTPSC. Dr. Petrich stated her time on the Board was a great experience and thanked everyone.

VII. Counselor Professional Standards Committee Report was presented by Ms. Cooper:

Ms. Cooper reported:

1. Welcomed new board member Dr. Jungers
2. Approved one-hundred and thirty PC and fifty PCC applications.
3. One-hundred and fifty-nine exam packets were sent out and there were six-hundred and fourteen CT-CR's applications processed.
4. Licensure exam results were reported.
5. Reviewed correspondence.
6. Worked on training supervision.
7. Ohio University students attended the meeting.
8. Discussed Art Therapy.

VIII. Social Work Professional Standards Committee Report was presented by Mr. Polovick:

Mr. Polovick reported:

1. Welcomed Mr. Brady back to the Board.
2. Presented Mr. McTigue with a plaque thanking him for his service.
3. Two hearings took place, a discipline and licensure denial.
4. Reviewed correspondence.
5. Reviewed a question on DNR orders.
6. Discussed supervision issues.

IX. Committee Reports

Executive Committee

No report as information was included in the executive director's report.

CEU Committee

Ms. Paluszak-Hadden reported.

1. Ms. Broome reported on the process of awarding certificates and how to improve the certificate.
2. Discussed audits.
3. Discussed technical glitches with e-based academy.
4. A clear definition of supervision meeting the continuing education requirement is needed.
5. A 10,000 word count per hour requirement for home study programs will be required starting the first of the year.

6. Extensions or waivers of continuing education requirement was discussed.
7. Webinars are live presentations and not counted as a home study program.
8. HB 567, if passed, would implement the continuing education fees.
9. Agencies will need to start adding the expiration date to their advertisements.

Investigations Ad Hoc Committee

No Meeting.

X. Old Business:

None.

XI. New Business:

1. Discussed a need for better communication with consumers.
2. Tabled a plan for an off-site meeting.
3. Mr. Nelson requested Mr. Polovick to attend the ASWB conference, all expenses are covered by ASWB except for payroll which is paid by the Board. Dr. Petrich moved to send Mr. Polovick to the ASWB conference, seconded by Ms. Paluszak-Hadden. Carried.

Mr. Robertson thanked everyone and again welcomed the new board members. He reminded everyone to leave quietly.

XII. Adjourned: 2:30 PM

Tommie L. Robertson, LIMFT, Board Chair



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Executive Committee Meeting Minutes

September 20, 2012

Chairperson, Mr. Tommie L. Robertson, at the LeVeque Tower, 50 West Broad Street, Columbus, OH, convened the executive committee meeting of the Board at 8:20 a.m. on September 20, 2012.

Members present were Mr. Robert Nelson, Ms. Maureen Cooper, Dr. Otha Gilyard and Dr. Thomas McGloshen. Staff present: Mr. James Rough

- Approve agenda and minutes - Committee approved agenda and minutes
- Board member appointments: Tim Brady was re-appointed and brand new members Christin Jungers, PCC-S, PhD and Margaret "Charlie" Knerr, IMFT. The Governor's office of Boards and Commissions are also aware that we need appointees for 10/10/2012. They report receiving new applications regularly.
- Budget issues: FY 2013 is in good shape and we should spend much closer to the appropriation limits. The budget for FY 2014-2015 is scheduled for submittal by September 17, 2012. The budget proposals do not include any staff general payroll increases, but does allow for step and longevity increases. Health insurance costs are predicted to increase at alarming rates of 30% in FY 2014 and an additional 14% in FY 2015.
- New House Bill 567 was introduced by Representative Barbara Sears. The bill was assigned to the House Aging & Health Committee. I am in the process of meeting with members of that Committee to explain what the bill will accomplish.
- Art Therapy bill – Senate Bill 205 has an amendment in work, which has not been provided prior to this meeting. The committee reviewed the concept expected in the draft bill, which includes the art therapists represented by a separate professional standards committee whose members would not be part of the CSMFT board. There would be three members and they would meet

separately. The art therapists expect 300-500 licensees, which after the initial licensure would not have much impact on the staff activities. We license over 2,500 people a year now and register over 1,000 more CTs, PC-CRs and SWTs. The art therapists will pay fees based on the expenses incurred for staff time and other costs and expected to be higher than current licensees' costs. Mr. Rough will review the draft when received with the individual professional standards committees.

- We received comments on several rules that need to be reviewed: Rules 4757-9-04 CE Committee review and feedback to professional standards committees, 4757-9-02 CPSC review, and 4757-9-05 SWPSC review.
- Planning meeting for July 2013 – off-site – what would be appropriate and facilitate members understanding of board issues? Visit an agency, a university program... should there be three different sites one for each profession? After discussion Mr. Robertson proposed discussion within the professional standards committees.
- Review of July 2012 planning meeting minutes and action items. The following are action items for review, which are change based on the planning meeting results from July 19, 2012 meeting:
 1. Cultural competency/diversity – need for counselors' and MFTs' association ethics codes to have citations to become part of our ethics code. – *Track by Jim*
 2. Growth of MFTs - MFT professional standards committee – *in work*
 3. Need for an "S" status for MFTs - MFT professional standards committee – *in work*
 4. Need for Investigator liaison training – CLEAR, AG's office? – *Bill will track opportunities for training*
 5. Importance for statute bill to pass. – Counselor education programs need to be accredited through CACREP. NASW will lobby for bill passage. – *Jim will track*
 6. Need for effective communication with consumers of services - ???
 7. Moral Turpitude issue for licensing or denial of licensing may hinge on definition. – *AAG checking definitions in Statute Sections*

Meeting adjourned at 9:00 a.m.

Board Chair
Tommie L. Robertson



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CEU Committee Meeting Minutes

September 20, 2012

Chairperson, Ms. Jennifer Hadden, LSW, at the LeVeque Tower, 50 West Broad Street, Columbus, OH, convened the CEU committee meeting of the Board at 2:10 p.m. on September 20, 2012.

Members present were Dr. Christin Jungers, PCC and Dr. Thomas McGloshen, IMFT, PCC. Staff present: Mr. James Rough, Executive Director, Ms. Rhonda Franklin, Renewal Coordinator, Ms. Patricia Miller, Continuing Education Coordinator and Ms. Paula Broome, Continuing Education Audit Coordinator.

1. Approve agenda and minutes from July – committee approved minutes and agenda.
2. Planning Meeting issues – *no specific CEU issues were raised as all identified items are in work already. Mr. Rough needs to follow up with Canada and OSU on continuing competency.*
3. Ms. Broome's report on CE audit process.
 - a. Guidelines or tips for programs and providers to follow when approving CEU hours is in work. *Many CEU certificates received for audit are not clearly identifiable as to whether they are distance learning or not. The large online companies are clear, but other certificates are not. Another area identified is mistakes on CE certificates including the ID or name of the attendee and lack of ethics or supervision hours being specified.*
 - b. Provider and Program Inquiry Process is in work. *Many of the issues are accepted in order to not affect the acceptance of a CE for a licensee. There is confusion on college courses being offered that allow attendees for CE credit, but not as audits because that cost is higher. They attend only for CE credit.*
 - c. Ms. Broome addressed the concept of using a post card to notify licensees of audits, which would reduce printing and mailing costs and eliminate staff time collating copies and stuffing envelopes. *Committee agreed to go forward with a trial effort.*
4. Survey results: A copy of comments since the last meeting were provided for review. *One unusual comment concerned ebasedacademy.org programs as links not*

working correctly. Mr. Rough checked and the links worked fine and it appears the problem was settings on that individual's computer.

5. Clear definition of Supervision course content to count as CE for renewal of licenses with supervision designation. We have two separate definitions one each for counselors and social workers. *The committee agreed to go forth with the supervision documents approved by each professional standards committee.*
6. Rule comments on 4757-9-04 requirement of 10,000 words per hour for primarily text based CEUs. Please see attached. *Committee reviewed comments, but none proposed an alternative method of ensuring sufficient content. Discussion about the effective date resulted in agreement that the effective date for companies and individuals with those programs to be one year after their current program approval or provider status ends. Mr. Rough discussed the common sense initiative input on the 10,000 words that he would interact with a provider for additional input. To clarify, any program submitted after the first of next year needs to meet the new requirement but programs approved prior to January 1, 2013, have one year to meet the requirement. We will also require they send a word count, otherwise we have no way of knowing other than counting the words ourselves.*
7. Extension/waiver requests; we have traditionally not granted waivers rather we have granted additional time to complete CEUs. We have had several cancer patients ask for a waiver of all CEUs and would like a discussion of this issue. The statute allows a waiver in Division (B) of Section 4757.33 and is developed further in Rule 4757-7-01. *Committee approved full waiver of renewal hours for active duty members overseas and gravely ill licensees.*
8. Ms. Franklin requests a discussion of webinars submitted for post program approval. *She has treated them as distance learning since that requires board approval of the program, which the committee approved as proper. Webinars require board approval to be considered live, but non-approved out-of-state programs can be post program approved as distance learning.*
9. A discussion of CE courses for counselor licensees living out-of-the-country for extended periods resulted in allowing counselors in that situation to request all hours as distance learning.
10. Ms. Miller presented several cases of agencies using expired provider numbers and the limited options for sanctions that the board can employ. Mr. Rough noted that, if House Bill 567 passes, then the CE program and provider registrants would be subject to the full range of discipline options, but that at present they are excluded from the "Grounds for disciplinary action" in Section 4757.36 of the Revised Code.

Committee adjourned at 2:50 p.m.

Ms. Jennifer Hadden
CEU Committee Chair



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September 12, 2012

Executive Director's Report

Board Meeting Dates and Rooms

Thursday September 20, 2012

Executive Committee – Executive Director's Office at 8:15 a.m.

SWPSC - Conference Room – 9:00 a.m.

MFTPSC - Conference Room – 9:00 a.m.

CPSC - Conference Room – 9:00 a.m.

CEU Committee – Executive Director's Office at 2:00 p.m. Note time change due to hearings

SWPSC – Discipline Hearing at 10:00 a.m. and Licensure Denial Hearing at 11:15 a.m.

Friday September 21, 2012

SWPSC - Conference Room – 9:00 a.m.

MFTPSC - Conference Room – 9:00 a.m.

CPSC - Conference Room – 9:00 a.m.

Board Meeting – LeVeque Tower 15th Floor Petroleum Board – 1:00 p.m.

Issues to Discuss

Full Board Issues:

Great news, please welcome our new members: re-appointed Tim Brady, LISW, IMFT and brand new members Christin Jungers, PCC-S, PhD and Margaret “Charlie” Knerr, IMFT. The following Board members have appointments that expired 10/10/2012:

Name	Type	Home Town	Expiration	1st or 2nd Appt
Don McTigue	P	Columbus	10/10/12	1 st
Deirdre Petrich	MFT	Warren	10/10/12	1 st
Steven Polovick	SW	Westerville	10/10/12	1 st
Tommie Robertson	MFT	Cincinnati	10/10/12	1 st
Mary J. Venrick	C	Springfield	10/10/12	1 st

The Governor's director of boards and commissions plans to make appointments for these openings in October. I anticipate Steve, Tommie & Mary being re-appointed.

Legislation:

I met with five members of the House Health and Aging Committee to explain the bill and reasons for the changes prior to the first hearing being scheduled. I am trying to get appointments with the remaining members.

- Getting the bill passed in the short post-election window will be difficult, but possible. I met with the Committee chair in the House, Rep. Wachtmann, and we have his full support.
- Here is a link to the bill: <http://www.legislature.state.oh.us/bills.cfm?ID=129> **HB 567**

The psychology board bill is waiting for its second hearing in the House.

The Chemical Dependency Professionals bill passed the senate as SB 287 and has been sent to the House and is waiting for hearings.

The Art Therapy bill is pending a re-draft, which I should have for review at next week's meeting.

Budget:

The current budget is fine as the reports show. The fiscal year 2014-2015 budget is due September 17, 2012. The projection for health insurance is mind boggling as it increases 30% in FY 2014 and an additional 16% in FY 2015. State employees are an older group and apparently are using a lot of health care. I will send a link to a copy of the budget submission to all concerned. The budget process is designed for large agencies and there is a lot of duplication within the forms required.

Section 131.33(A) does not allow a governmental body to pay for next fiscal year's expenses from this fiscal year's appropriation. We have a conflict with our CE Provider renewals for two years by state agencies that maintain they cannot pay for the two years registration fee. Our assistant attorney general is working with me to find a solution. We may include some language in the budget bill to exempt that fee from the Section 131.33(A) requirement.

Ohio Administrative Code changes ~ Rules:

Five Year Rule Review -

I completed the five year rule review process with the Common Sense Initiative. We need to review feedback on several issues as noted below. I plan to file the rules with the Legislative Service Commission (LSC), which will lead to a public hearing in our office in early November and then a hearing with JCARR.

The following rules received comments for discussion by the professional standards committee as noted:

CPSC – 4757-9-04 – many inputs concerning allowing all 30 CEU hours as distance learning

SWPSC – 4757-9-05 – many inputs on removing NASW pre-approval

CEU Committee – some input on 10,000 word requirement.

Annual Planning Meeting

Please read the minutes from the July meeting and provide any feedback on any item that you think needs more clarity or should be added to the list of issues.

Executive Director Work Plan: review the results of the Planning Meeting and issues for future resolution. Below issues are based on the outcome of the planning meeting. I will review these issues with the Executive Committee at this meeting.

1. Cultural competency/diversity – need for counselors’ and MFTs’ association ethics codes to have citations to become part of our ethics code in paragraph (G) of 4757-5-02.
2. Growth of MFTs
3. Need for an “S” status for MFTs
4. Need for Investigator liaison training – CLEAR, AG’s office?
5. Importance for statute bill to pass
6. Need for effective communication with consumers of services
7. Moral Turpitude issue for licensing or denial of licensing may hinge on definition in other statute sections than Chapter 4757.

Sincerely,

James R. Rough
Executive Director



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AGENDA

September 21, 2012

1. Discussion of Agenda
2. Approval of Minutes of July 19, 2012 Board Meeting
3. Executive Director's Report
4. Deputy Director's Report
5. Legal Update
6. Marriage and Family Therapist Professional Standards Committee Report
7. Counselor Professional Standards Committee Report
8. Social Work Professional Standards Committee Report
9. Standing Committee Reports
 - a. Executive Committee
 - b. Continuing Education Committee
 - c. Investigative Liaison Committee
10. Old Business
 - a. Planning Meeting outcomes discussion
 - b. Off-site planning meeting for next year
11. New Business
12. Chairman Comments



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Mr. Robertson welcomed new Board Member, Ms. Stephanie McCloud to the Board and the Marriage and Family Therapist Professional Standards Committee.

I. Discussion and approval of agenda.

Dr. Petrich moved to nominate Mr. Robertson for another term as Board Chair, seconded by Ms. Venrick. Carried.

II. Dr. McGloshen moved to accept the May 18, 2012, minutes, seconded by Ms. Cooper. Carried.

III. Executive Director Report presented by Mr. Rough:

Mr. Rough reported:

1. Report given to each of the Professional Standards Committees is attached to the minutes.
2. The Board continues to have three vacancies and is glad to have Ms. McCloud.
3. HB 567 was introduced June 14, 2012, looking forward to it becoming law.

4. The five year rule review will be filed using the Common Sense Initiative process in two weeks.
5. The Planning Committee meeting went well.
6. Discussed the budget report.
7. The report of the number of licensees will be e-mailed to Board Members.
8. The Governor's Report will be available at the end of the month.

IV. Investigative Report presented by Mr. Hegarty:

Mr. Hegarty reported:

1. Thanked the Investigative Liaisons; Mr. Nelson, Ms. Venrick and Ms. Cooper.
2. The 2012 CLEAR Training dates are coming up quickly but the 2013 Training is not listed yet. Attorney General's office may have a training for investigators that could include board members.
3. Thirty new cases, overall increase in sexual boundaries cases. A counselor disciplinary case and two licensee cases involving sexual boundaries will be scheduled. Two hearings in September for the Social Workers.

V. Legal Update presented by Atty. Melissa Wilburn:

Atty. Melissa Wilburn reported:

1. An update on the consent agreement for Ms. Doris Murray, she is taking the courses required by the Board, registered for therapy as well as signed the consent agreement. The courses must be completed by July 2013.
2. Mr. Hegarty thanked Ms. Wilburn for attending the Planning Meeting.
3. Ms. Hosom commented that future consent agreements will be adjusted as a result of the Murray case.
4. A meeting with the Attorney General took place and the topic of executive session was discussed, voting must take place outside of executive session. Mr. Robertson asked if there are no attendees do you still need to go into executive session, Ms. Wilburn stated yes so that the discussion is not on the record but a record of who is in attendance of the executive session is needed.
5. Discussion on Regulatory Boards SB 337 revision and the language change to moral turpitude. CSWMFTB will not be a part of this bill.

VI. Social Work Professional Standards Committee Report was presented by Mr. Polovick:

Mr. Polovick reported:

1. Approved fourteen supervision designations, approved one hundred and forty-four LISW applications, three hundred and twenty-nine LSW applications, and seventeen social work assistant applications. One hundred and ninety-four LISW's are pending and one thousand three hundred and ninety-eight LSW's are pending, one hundred and four SWA's are pending
2. Approved four consent agreements, reviewed seven Goldman Hearings.
3. Discussed a LISW wanting to use the MMPI, but was denied by the publisher. He provided the publisher with a copy of rule 4757-5-06 of the Ohio Administrative Code and was approved to become a user of that publisher's assessment instruments.
4. The blanket NASW approval to the National Office in Washington, DC will be revoked in the rule change this year due to quality of some programs. Good discussion with NASW Ohio Chapter that Ohio is not the only state having this problem.

Mr. Robertson thanked Mr. Nelson for his time as the SWPSC Chair and for standing in for him at the Planning Committee meeting.

VII. Marriage and Family Therapist Professional Standards Committee Report was presented by Dr. McGloshen:

Dr. McGloshen reported:

1. Added to Mr. Polovick's report on the Assessment Instruments, that although licensed to do evaluations you have to make sure the individual using the instrument is qualified. Dr. Hamm added that counselor programs have added advanced testing classes to help licensees.
2. Welcomed Ms. McCloud, who works in private practice and the CSWMFTB was her first choice of Board's to serve.
3. Licensed five IMFT's, eight MFT's, and approved seven exam requests.
4. Reviewed the supervisory rule.
5. Congratulations to Mr. Robertson on another year as Board Chair.

VIII. Counselor Professional Standards Committee Report was presented by Ms. Maureen Cooper:

Ms. Cooper reported:

1. Approved one hundred and thirty PC's, fifty-seven PCC's and five hundred and nineteen CT-CR's.
2. Reported test results for May and June of 2012.
3. Closed seventeen cases, one Goldman hearing, and responded to correspondences.
4. The CPSC hopes HB 567 passes.
5. Mr. Robertson thanked Ms. Venrick for her service time as CPSC Chair.

IX. Committee Reports

Executive Committee

Mr. Robertson reported: Information already covered in the executive director's report.

CEU Committee

Ms. Paluszak-Hadden reported.

1. Discussed problems with certificates of attendance for continuing education programs not being complete or specifying approved for supervision when the content is not supervision.
2. Mr. Rough will work on a supervision definition and send out to the Board for input.
3. Discussed that a three hour program on supervision and ethics can only count as three hours for supervision or for ethics but not both.

Investigations Ad Hoc Committee

No Meeting. Mr. Rough suggested the Committee meet at least twice a year.

Mr. Robertson agreed to meet twice a year and also asked on the status of monitoring. Dr. Kress is continuing to work on the topic of monitoring.

X. Old Business:

None.

XI. New Business:

Mr. Rough recognized Ms. Miller's hard work.

Mr. Polovick suggested the annual Planning Committee Meeting be held off site possibly consider different places or ideas for holding the meeting. Possibly visit some sites and make the meeting more of a learning experience.

Mr. Robertson requested proper decorum in meetings regarding cell phones and to be responsible.

Mr. Robertson thanked the staff for their hard work.
Please remember to leave quietly and have a safe trip home.

XII. Adjourned: 2:00 PM

Tommie L. Robertson, LIMFT, Board Chair

DRAFT

2012 Planning Session
Thursday, July 19, 2012

Members Present: Mary Venrick, Dr. Terri Hamm, Maureen Cooper, Dr. Tom McGloshen, Dr. Deiedre Petrich, Steve Polovick, Bob Nelson and Jennifer Haddon

Staff Present: Jim Rough, Bill Hegarty, Tracey Hosom, Tammy Tingle

Others present: Melissa Wilburn, AAG, Glenn Karr, and Adrienne _____, NASW

A. Continuing Education

Mr. Rough passed out information on Continuing Competency that the physical therapists are considering. Discussed was that continuing education does not guarantee better practice or competence. This is a national discussion with numerous regulatory boards. The evaluative piece of the continuing competency model is difficult. Continuing competency changes the perspective of the subject matter and would require a “buy-in” from the licensees. This is a good topic for discussion but will be a ways off before implementation due to current computer system. The focus would shift to content vs. hours. Mr. Rough was tasked to follow-up with the Canadian boards and to dialogue with OSU. There was concern that our audit rate is high already and how are we going to get the licensees to become more involved. We cannot make someone want to grow as a professional. A discussion of certifications of modalities or specialties is different than a CE issue. The Board could require certain number of CE hours in a specific area (AOD, geriatrics as examples) over a renewal cycle. Licensees can be apathetic with regard to their own careers. A discussion of compulsory monitoring was brought up including who qualifies individuals to be monitors. Board members could create their own competency plans to look at the easiness or difficulty in doing so. There is a fear of the huge staff time required for monitoring the competency plans.

We discussed that due to the new position held by Paula Broome, there is an increased understanding of the processes on the part of the providers and program providers. The providers are not all following the regulations (no names or dates on certificates, not listed as ethics or supervision on certificate). Paula will continue to report to the CEU Committee. Jim said that 50% of late renewals are now being audited. The CE Committee is also continuing to look at spirituality CEUs when issues arise and reviewing what people are requesting to be approved.

B. Investigation/Discipline

The discussion centered on Independent Contractors vs Employees and how OAC 4757-5-02(E)(2) can be problematic. The main issue is who “owns” the records or clients in an agency setting when there are independent contractors involved. Ms. Hosom stated that a good way to deal with this is in the informed consent process that the clients are told where the records are and how they could request them. The therapist would tell

the client that they are an independent contractor. Part of the problem is that the independent contractor and the agency have not discussed this issue at the time of the contract.

Mr. Karr discussed the issue of non-compete clauses. The Board discussed should we have them in our law and rule and could we even do so if we wanted to, based on other laws and court rulings.

There is a need for investigative liaisons to attend Investigator training through CLEAR or other entities. Ms. Wilburn stated that the AG's office is considering a training of this nature and she will let her boss know that not only investigators should attend but the Board members involved in the process.

C. Legislative Issues

Our bill has been introduced but is there time for passage? There was a change in focus of the language in the civil service exemption.

D. MFT Growth

This is an on-going issue. Dr. McGloshen stated that there is a possibility of joint degree programs being discussed at colleges/universities. Jim will get data from Wright State on their efforts.

E. CEU - Program and Providers

Jim reminded the Board members that a second set of eyes on a denial is a good thing. Important to dialogue if unsure of a program's appropriateness. Committees should be consistent within the Committee over time. In the new statute bill, CE providers and program providers will be statutory registrations and subject to discipline actions.

F. Consumer Education

There are consumer items on the Board's website. NASW will look to see if the social worker information may need to be updated. An on-going issue is how to let consumers know that we, as a Board, exist. Senator Bacon has recommended that a data base be created that would show the availability of various types of licensees in a geographic area. This would be good for our licensees as an opt-in, opt-out option. How would this data base be advertised? If it is created, but no one knows it is there, then what is the point? How would someone ascertain any specialties listed are valid?

G. Electronic Service Delivery

How does the Board stay current with our rules as technology changes? Our rule was held as a model at the recent ASWB conference. NBCC is re-drafting their rules in this area. Mr. Karr said that the encryption programs for e-mail programs are flawed and

can get a licensee in trouble under the HIPPA rules. There is also an issue of insurance reimbursement with electronic service delivery. Is every client necessarily appropriate for e-therapy? A licensee doing electronic service delivery needs a competent, up to date IT person.

H. Supervision

What level of detail is expected in the supervision logs? The “S” designation has a lack of understanding among the licensees of what supervision encompasses for CEU purposes. Supervision CEUs should be for training supervision and not work supervision. There will always be an issue of the quality of supervision and how do we define that and oversee it. Currently if an “S” designation licensee is audited and found wanting in appropriate supervision hours, they can re-do those hours.

I. Professional Disclosure Statement

Under the new statute bill, professional disclosure requirements are no longer required. A licensee will have to post their license certificate. Jim needs to check on the wording to see if this is only required in the primary location. If someone has satellite offices, can they make copies of their license or can they obtain multiple official copies from the Board?

J. Rule Review

Jim will complete the Common Sense Initiative part of the 5-year rule review by the end of August. We will want to define “ethics” and “supervision” for CEU purposes.

K. Retired/Escrow status of license

The current computer system does not allow for this without a lot of manual intervention or an “on hold” status. The new system may give us the opportunity to do this. What requirements would need to be in place for a licensee to get off of the “on hold” status? Cost to renew a retired status? Would CEUs in some form still be required for a retired status?

L. Moral Turpitude

Push from the Governor’s office and ODRC to have things in place so convicted felons can re-enter the job market. Should there be specific conduct listed/defined that would prohibit licensure? A licensed person with a felony conviction is not guaranteed any job. Ms. Wilburn will be looking into the definition of “moral turpitude” in the ORC.

M. Overall concerns/important issues

1. Cultural competency/diversity – need for counselors’ and MFTs’ association ethics codes to have citations to become part of our ethics code.

2. Growth of MFTs
3. Need for an “S” status for MFTs
4. Need for Investigator liaison training – CLEAR, AG’s office?
5. Importance for statute bill to pass. – Counselor education programs need to be accredited through CACREP. NASW will lobby for bill passage.

6. Need for effective communication with consumers of services
7. Moral Turpitude issue for licensing or denial of licensing may hinge on definition.

DRAFT

CSW - # of Cred by Prefix and Status

Report generated on 9/4/2012 at 1:49:56 PM

Prefix	Credential Status	Count
C	ACTIVE	4957
C	ACTIVE IN RENEWAL	454
C	ACTIVE IN RENEWAL - PAID	37
C	Application Incomplete	91
C	DECEASED	16
C	DENIED	107
C	EXAM PENDING	771
C	EXPIRED	8866
C	FAILED TO RENEW	386
C	FAILED TO RENEW - PAID	1
C	NEVER LICENSED	397
C	PENDING	386
C	REVOKED	4
C	SURRENDERED	1
C	Surrendered in Lieu of Discipline	6
C	SUSPENDE	4
C	UPGRADE	5793
Credential Prefix Totals		22277
E	ACTIVE	4073
E	ACTIVE IN RENEWAL	565
E	ACTIVE IN RENEWAL - PAID	53
E	Application Incomplete	65
E	DECEASED	25
E	DENIED	5
E	EXAM PENDING	441
E	EXPIRED	1270
E	FAILED TO RENEW	206
E	FAILED TO RENEW - PAID	1
E	NEVER LICENSED	34
E	PENDING	31
E	REVOKED	13
E	Surrendered in Lieu of Discipline	9
E	SUSPENDE	6
E	UPGRADE	724
Credential Prefix Totals		7521
F	ACTIVE	182
F	ACTIVE IN RENEWAL	19
F	ACTIVE IN RENEWAL - PAID	1
F	Application Incomplete	10
F	DECEASED	2
F	DENIED	1
F	EXAM PENDING	5
F	EXPIRED	30
F	FAILED TO RENEW	16
F	NEVER LICENSED	5
F	PENDING	7
Credential Prefix Totals		278
I	ACTIVE	6895
I	ACTIVE IN RENEWAL	813
I	ACTIVE IN RENEWAL - PAID	67
I	DECEASED	51
I	DENIED	3
I	EXPIRED	3808
I	FAILED TO RENEW	472
I	FAILED TO RENEW - PAID	2
I	LAPSED	1
I	NEVER LICENSED	170
I	PENDING	185
I	REVOKED	12
I	SURRENDERED	1
I	Surrendered in Lieu of Discipline	5

CSW - Number of Active Cred by Prefix and

Report generated on 9/4/2012 at 1:50:41 PM

Prefix	Subca	Credential Status	Count
C		ACTIVE	3113
C		ACTIVE IN RENEWAL	414
C		ACTIVE IN RENEWAL - PAID	35
C		FAILED TO RENEW - PAID	1
C	CR	ACTIVE	933
C	PROV	ACTIVE	5
C	SUPV	ACTIVE	264
C	SUPV	ACTIVE IN RENEWAL	40
C	SUPV	ACTIVE IN RENEWAL - PAID	2
C	TRNE	ACTIVE	538
PC (no CR or CT)			3874
E		ACTIVE	1739
E		ACTIVE IN RENEWAL	224
E		ACTIVE IN RENEWAL - PAID	14
E	SUPV	ACTIVE	2334
E	SUPV	ACTIVE IN RENEWAL	338
E	SUPV	ACTIVE IN RENEWAL - PAID	39
E	SUPV	FAILED TO RENEW - PAID	1
PCC			4689
F		ACTIVE	182
F		ACTIVE IN RENEWAL	19
F		ACTIVE IN RENEWAL - PAID	1
IMFT			202
I		ACTIVE	2409
I		ACTIVE IN RENEWAL	271
I		ACTIVE IN RENEWAL - PAID	18
I		FAILED TO RENEW - PAID	2
I	SUPV	ACTIVE	4485
I	SUPV	ACTIVE IN RENEWAL	542
I	SUPV	ACTIVE IN RENEWAL - PAID	49
LISW			7776
M		ACTIVE	91
M		ACTIVE IN RENEWAL	11
M	TEMP	ACTIVE	4
MFT			106
S		ACTIVE	13641
S		ACTIVE IN RENEWAL	2049
S		ACTIVE IN RENEWAL - PAID	165
S		FAILED TO RENEW - PAID	3
S	TEMP	ACTIVE	8
S	TRNE	ACTIVE	365
LSW (no SWT)			15866
W		ACTIVE	494
W		ACTIVE IN RENEWAL	84
W		ACTIVE IN RENEWAL - PAID	2
W		FAILED TO RENEW - PAID	1
SWA			572
Total			32889

Active totals include Active, Active-In-Renewal, Active in Renewal-Paid and Failed to Renew-PAID
 For all licenses totals come from totals in right hand column. Those totals include all from right columns except CRs, SWTs & TRNEs.

Credential Prefixes

C= PC **M= MFT**
E= PCC **R= counselor assistant**
F= IMFT **S= LSW**
I= LISW **W= SWA**

I	SUSPENDED	4
I	UPGRADE	5507
Credential Prefix Totals		17996
M	ACTIVE	95
M	ACTIVE IN RENEWAL	11
M	Application Incomplete	36
M	DECEASED	1
M	DENIED	12
M	EXAM PENDING	59
M	EXPIRED	19
M	FAILED TO RENEW	6
M	NEVER LICENSED	26
M	PENDING	19
M	UPGRADE	32
Credential Prefix Totals		316
R	EXPIRED	523
R	REVOKED	2
Credential Prefix Totals		525
S	ACTIVE	14018
S	ACTIVE IN RENEWAL	2058
S	ACTIVE IN RENEWAL - CE PENDING	1
S	ACTIVE IN RENEWAL - INCOMPLETE	1
S	ACTIVE IN RENEWAL - PAID	165
S	DECEASED	55
S	DENIED	75
S	EXPIRED	20019
S	FAILED TO RENEW	1306
S	FAILED TO RENEW - PAID	3
S	NEVER LICENSED	1397
S	PENDING	1362
S	REVOKED	76
S	SURRENDERED	3
S	Surrendered in Lieu of Discipline	14
S	SUSPENDED	13
S	UPGRADE	3721
Credential Prefix Totals		44287
W	ACTIVE	495
W	ACTIVE IN RENEWAL	86
W	ACTIVE IN RENEWAL - PAID	2
W	DECEASED	2
W	DENIED	30
W	EXPIRED	1795
W	FAILED TO RENEW	170
W	FAILED TO RENEW - PAID	1
W	NEVER LICENSED	93
W	PENDING	104
W	REVOKED	12
W	Surrendered in Lieu of Discipline	2
W	SUSPENDED	2
W	UPGRADE	167
Credential Prefix Totals		2961
Grand Totals		96161

CSWMFT Board FY 2013 Budget Report

as of 9/12/2012

Fund Code	Account	ALI	Board	Budget Period	Budget	Expense	Encumbrance	Available Budget*	Percent Available
4K90	500	899609	CSW	2012Q1	206,056.59	206,056.59	0	0	0
4K90	500	899609	CSW	2012Q2	239,832.81	239,832.81	0	0	0
4K90	500	899609	CSW	2012Q3	201,683.20	201,683.20	0	0	0
4K90	500	899609	CSW	2012Q4	249,467.13	249,466.13	0	1	0
4K90	510	899609	CSW	2012	10,446.25	10,232.51	212.74	1	0.01
4K90	520	899609	CSW	2012	218,507.60	217,766.07	641.53	100	0.05
4K90	530	899609	CSW	2012	3,600.48	3,600.48	0	0	0
4K90	595	899609	CSW	2012	172	171	0	1	0.58
4K90	500	899609	CSW	2013Q1	260,760.00	180,789.02	0	79,970.98	30.67
4K90	500	899609	CSW	2013Q2	223,508.00	0	0	223,508.00	100
4K90	500	899609	CSW	2013Q3	260,760.00	0	0	260,760.00	100
4K90	500	899609	CSW	2013Q4	223,509.00	0	0	223,509.00	100
4K90	510	899609	CSW	2013	15,000.00	3,004.68	0	11,995.32	79.97
4K90	520	899609	CSW	2013	248,719.00	35,060.85	1,037.50	212,620.65	85.49
4K90	530	899609	CSW	2013	2,000.00	0	0	2,000.00	100
4K90	595	899609	CSW	2013	500	0	0	500	100

	FY 2012	1,129,766.06	1,128,808.79	854.27		
FY 2012 is completed	Payroll	897,039.73	897,038.73		FY 2012	\$ 1,204,000.00 Appropriation
The remaining encumbered funds will be zeroed out.	Non-Payroll	232,726.33	231,770.06			\$ 1,128,808.79 Spent
						\$ 75,191.21 Unspent
	FY2013	1,234,756.00	218,854.55			\$ 21,498.27 Payroll
Payroll in FY13 should be close to completely used	Payroll	968,537.00	180,789.02			\$ 53,927.94 Non-Payroll
	Non-Payroll	266,219.00	38,065.53			

FY2013
The disbursement report shows we have \$29,000 extra

- * eLicensing costs are half of prior years
- * budgeted less for hearings based on last 3 years
- * Remaining is reduced IT costs.

FY2012
Payroll unspent - short board members & 13th employee started in March vs January
Non-Payroll - reduced costs for travel, extra \$31000 paid for 1st pay period of year, hearing costs low, IT costs reduced & licensing system cost low

FY 2013 Revenues CSWMFT Board

as of 8/31/2012

Account Title	Renewals & Applications	Late Fees	L&R-CE-Ver	Total Revenues
HOLD - Credit Cards	\$ 152,078.90			\$ 152,078.90
CE Program Fees	\$ 2,160.00			\$ 2,160.00
CE Provider Fees	\$ 2,625.00			\$ 2,625.00
WALL CERTIFICATES	\$ 720.00			\$ 720.00
MISCELLANEOUS then Verification Fees	\$ -		\$ 1,025.00	\$ 1,025.00
Board Miscellaneous	\$ 157,583.90			\$ 158,608.90
LICENSED SOCIAL WORKER RENEW	\$ 35,820.00	\$ 1,120.00	L&R-SWapps	\$ 36,940.00
LICENSED SOCIAL WORKER APP	\$ 6,300.00		\$ 1,350.00	\$ 7,650.00
LIC INDEP SOCIAL WORKER RENEW	\$ 23,100.00	\$ 560.00	CE-SW	\$ 23,660.00
LIC INDEP SOCIAL WORKER APP	\$ 1,650.00		\$ 60.00	\$ 1,710.00
SOCIAL WORKER ASSIST RENEW	\$ 760.00	\$ 40.00		\$ 800.00
SOCIAL WORKER ASSIST APP	\$ 450.00			\$ 450.00
LICENSED SOCIAL WORKER TEMP	\$ 100.00			\$ 100.00
SWPSC Total	\$ 68,180.00	\$ 1,720.00	\$ 1,410.00	\$ 71,310.00
PROFESSIONAL COUNSELOR RENEW	\$ 7,260.00	\$ 360.00	L&R-PCapps	\$ 7,620.00
PROFESSIONAL COUNSELOR APP	\$ 7,680.00		\$ 440.00	\$ 8,120.00
PROF CLINICAL COUNSELOR RENEW	\$ 9,975.00	\$ 200.00	CE-PC	\$ 10,175.00
PROF CLINICAL COUNSELOR APP	\$ 4,125.00		\$ 120.00	\$ 4,245.00
CPSC Total	\$ 29,040.00	\$ 560.00	\$ 560.00	\$ 30,160.00
MAR & FAMILY THERAPIST RENEW	\$ 940.00	\$ -	L&R-MFTapps	\$ 940.00
MAR & FAMILY THERAPIST APP	\$ -		\$ 80.00	\$ 80.00
INDEP MAR & FAM THERAPST RENEW	\$ 300.00	\$ -	CE-MFT	\$ 300.00
INDEP MAR & FAM THERAPIST APP	\$ 375.00		\$ -	\$ 375.00
MFTPSC Total	\$ 1,615.00	\$ -	\$ 80.00	\$ 1,695.00
Board Total	\$ 256,418.90	\$ 2,280.00	\$ 3,075.00	\$ 261,773.90

L&R is laws and rules exam

CE is laws and rules CEU online

VER is license verification

Revenue for FY 2012 same period \$228,295.00

Hold transfer from 8/24/12 delayed

CSWMFT Board Disbursements in FY 2013

as of 8/31/2012

Account	CSWMFT Projected & Actual Expenses Expense Title	FY 2013 Projected	FY 2013 Actual	FY 2012 PD in FY13
513500	UNEMPLOYMENT COMPENSATION	\$ 171.68	\$171.68	\$ 389.96
513604	AMFTRB & AASCB & ASWB CONFERENCES	\$ 1,800.00	\$964.40	
514900	AASCB, ASWB & AMFTRB MEMBERSHIP	\$ 3,300.00	\$800.00	
514903	COLLEGE ACCREDITATION PUBLICATION	\$ 83.00	\$83.00	
514904	SURVEY MONKEY	\$ 200.00	\$200.00	
514905	LEGISLATIVE REPORT SUBSCRIPTION	\$ 1,050.00		
515503	COURT REPORTER	\$ 2,000.00		
515505	HEARING OFFICERS RC 119	\$ 5,000.00		
515509	SUBPOENA FEES	\$ 100.00		
517001	PC & SERVER MAINTENANCE CONTRACT	\$ 3,500.00	\$1,750.00	
517001	LAWS & RULES EXAM UPDATE	\$ -		
521101	OFFICE SUPPLIES & EQUIPMENT	\$ 5,000.00	\$1,143.40	\$ 5.74
521104	DUPLICATING AND PAPER SUPPLIES	\$ 400.00		
521105	DATA PROCESSING SUPPLIES&EQUIP	\$ 300.00	\$113.95	\$ 38.50
523600	OAKS TRAVEL - BOARD MEMBERS	\$ 18,000.00	\$ 1,894.75	
523600	OAKS TRAVEL - STAFF	\$ 11,000.00	\$ 2,859.30	
524201	T-1 LINE & CABLE INTERNET	\$ 2,790.00	\$ 697.50	\$ 232.50
526103	FORTIS, PRINTER & SCANNER MAINT	\$ 4,300.00	\$ 1,046.25	
526105	SHREDDING SERVICE	\$ 525.00		\$ 100.00
526121	COPYING MACHINE SERVICE	\$ 2,400.00	\$ 587.46	\$ 159.50
526701	SCANNER & PRINTER MAINTENANCE	\$ 3,000.00	\$ 1,593.75	
527201	ITEMS IN STORAGE RENTAL	\$ 800.00		\$ 169.69
527301	OFFICE RENT	\$ 45,204.00	\$ 11,301.00	
529201	AUDITOR OF STATE	\$ 5,611.79	\$ 5,611.79	\$ 1,246.00
529201	SHARED SVCS - TRAVEL PROCESSING	\$ 2,568.00		\$ 552.00
529201	IT SERVICES - EMAIL- ROUTER- ETC	\$ 62.34		\$ 7.00
	Insurance for Office	\$ 151.29		
	Real Estate Fee	\$ 226.02		
	Telephones	\$ 7,325.00	\$ 545.27	\$ 879.12
	Printing	\$ 9,000.00	\$ 57.54	\$ 800.90
529201	CENTRAL SERVICES AGENCY - FINANCE & HR	\$ 40,000.00		\$10,679.73
529201	PRESORT MAIL POSTAGE	\$ 20,000.00	\$ 6,008.92	\$ 63.58
529201	DAS COMPUTER USAGE			
	eLicensing & L+R Exam Support	\$ 3,500.00		\$ 3,886.00
	Router - Internet access	\$ 5,000.00	\$509.56	\$ 1,003.12
	eLicensing Cost	\$ 9,000.00		
	Computer Usage & Email	\$ 1,000.00	\$95.60	\$ 180.55
529214	ETHICS COMMISSION & JLEC (Lobby) FEES	\$ 1,260.00	\$ 290.00	
529823	MISCELLANEOUS EXPENSE REIMBURSEMENTS	\$ 200.00		
529929	BANK CHARGES CREDIT CARD	\$ 20,000.00	\$ 151.99	\$ 5,342.63
531101	IT EQUIPMENT - New Server	\$ 500.00		
537100	MICROSOFT OFFICE 2010 & PDF Software	\$ 500.00		
595602	OTHER REFUNDS	\$ 500.00		
	Total	\$237,156.44	\$ 38,477.11	\$25,736.52
	*Total Non-Payroll Appropriation	\$266,219.00		
	Projected excess (-\$) or deficit (+\$)	\$(29,062.56)		
	Total Spent to date in FY 2012	\$ 64,213.63	\$ 38,477.11	\$ 25,736.52