

**COUNSELOR, SOCIAL WORKER AND MARRIAGE AND FAMILY THERAPIST
BOARD
COUNSELOR PROFESSIONAL STANDARDS COMMITTEE
MINUTES**

JANUARY 21, 2005

Meeting was called to order by: Dr. Susan Norris Huss at 9:00 a.m.

Members present were: Dr. Randi Cohen, Dr. Susan Norris Huss, Mr. Jan White and Mr. Joseph Williams.

Absent: Dr. Rose Quinones-DelValle

Staff present: Ms. Rena Elliott, Mr. Simeon Frazier, Mr. William Hegarty, and Ms. Patricia Miller.

Guest present: Atty. Glennon Karr, Ms. Jean Underfer-Bablis, OCA

1. **DISCUSSION OF AGENDA:** Mr. White moved to accept the agenda with additions of testing sites and time allotted for Ms. Underfer-Bablis to speak, Dr. Cohen seconded. Carried.
2. **APPROVAL OF NOVEMBER 19, 2004, MINUTES:** Mr. White moved to approve the minutes, Mr. Williams seconded. Carried.

Dr. Norris Huss acknowledged Atty. Glennon Karr.

3. **APPROVAL LIST FOR PC AND PCC APPLICATIONS:** Mr. White moved to approve the list of PC applicants, Dr. Cohen seconded. Carried. Mr. White moved to approve the list of PCC applicants with the exception of Ms. Madonna Howard and the addition of Ms. Kathleen Heinlen and Ms. Judi Fisher, Dr. Cohen seconded. Carried.
4. **APPROVAL OF LIST FOR INTENT TO DENY, PC, PCC:**
None
5. **EXECUTIVE DIRECTOR REPORT BY MR. HEGARTY:**

Mr. Hegarty reported:

- a. Mr. Hegarty and Mr. White attended the AASCB Conference in Savannah, Georgia and Mr. Hegarty presented on ethics.

Testing issues were a big discussion. The next meeting will be held in New Orleans. A summary of test sites evaluation surveys for the PCLE was distributed showing Long Island with the most problems and Ohio sites doing very well.

- b. The CSWMFTB has been located in the Board Offices at 77 S. High Street, since 1988. After discussions with Dr. Quinones-DelValle, she has approved Mr. Hegarty to look into the feasibility of moving the Board's location, depending on the funds available. DAS was surprised to realize eleven staff members are in an area designed for a staff of five. The move would be only one to two miles from the Vern Riffe Building, quotes are being received and the entire staff is in favor of the move.
- c. LSC is showing the CSWMFTB is down in licensure numbers in their report and if the number continues to go down it could potentially cause budget problems.
- d. Ms. Hosom and Mr. Polovick will be attending the CLEAR conference in Daytona Beach, Florida in January of 2005. New Board Member training is being offered in March, Culpper, VA and in June, Chantilly, VA and in August, Canada. Dr. Cohen and Mr. White may be attending.

6. HEARING OFFICER REPORT: None

7. INVESTIGATIVE REPORT BY MR. HEGARTY:

Mr. Hegarty reported:

- a. Distributed cases to be closed.

MOTION: Mr. White moved and Mr. Williams seconded a motion that the Committee go into executive session. Voting Aye: Dr. Cohen, Dr. Norris Huss, Mr. White and Mr. Williams. Voting Nay: None. Motion passes unanimously.

The meeting was called back to regular session.

Mr. White moved to approve the notice of opportunity for a hearing for Ms. Darcy Stevens, Mr. Williams seconded. Carried.

Dr. Cohen moved to approve the hearing officers report with modifications of requiring Mr. Morgan to complete sixty hours in ethics over five years and not count the hours towards his renewal requirements. All hours must be pre-

approved by the Board or Mr. Hegarty and not repeated. Mr. White seconded. Carried.

8. APPLICATION COORDINATOR REPORT BY MS. ELLIOTT:

Ms. Elliott reported:

- a. On January 15, 2005, Ms. Elliott presented information on counselor licensure requirements to the students at Ohio State University
- b. Dr. Andrew Hrezo has requested someone from the Board present information on licensure to the students at Franciscan University in Steubenville, Ohio. The anticipated date of this presentation will be sometime in February 2005.
- c. As of Today's date no report has been received from NBCC regarding the candidates who tested in January 2005.
- d. In December 2004, the total number of candidates who sat for the PCLE examination was fifty-six. The results from NBCC are as follows: twenty-six passed, twenty-eight failed and two absent.
- e. Approximately one-hundred and four examination packets were mailed out since the last meeting.
- f. Ms. Elliott met with Ms. Audrey Canaff of Wellspring Review and requested that information regarding her workshop on the examination be mailed to the Board for review.
- g. At the last meeting, the Board discussed provisional licensure for other states. Since that time contact has been made with the Florida Board and the information requested was received.

9. OLD BUSINESS:

Mr. Albert Lewis- The additional information requested was received. Mr. White moved to approve licensure, Dr. Cohen seconded. Carried.

Ms. Beth Maurer- The additional information requested on her internship was provided. Mr. White moved to approve licensure, Dr. Cohen seconded. Carried.

Mr. Keith Roberts- Received a psychological evaluation that recommended Mr. Roberts not be licensed. Mr. White moved to request he document his progress at three months and his application will be reviewed at six months and request Mr. Hegarty to review this recommendation, Mr. Williams seconded. Carried.

Mr. Steven Zane– Dr. Cohen moved to deny Mr. Zanes request for licensure, his transcripts show he does not meet the requirements, Mr. Williams seconded. Carried.

10. NEW BUSINESS:

Remediation Plans

Mr. Edward Wynn– Mr. White moved to accept Mr. Wynn’s new remediation plan, Dr. Cohen seconded. Carried.

Ms. Brenda Green- The Committee requested Ms. Green take an internship and case conceptualization for her remediation, Ms. Green requested to take a psychopathological course. Dr. Cohen moved to deny her request for remediation, Mr. Williams seconded. Carried. A letter will also be sent to inform her of what her deficiencies are in.

Correspondences

Ms. Kristine Edwards– Dr. Cohen moved to allow Ms. Edwards to re-test without a fee and waive the three month waiting period but she needs to take the entire exam, Mr. White seconded. Carried.

Ms. Judith Houts– Received a letter from Ms. Houts with no specific request. Mr. White moved to send her a letter stating the Committee received her letter, pencil/paper test is not possible and to encourage her to request her special accommodations of time, larger screen and private space at the testing site, Dr. Cohen seconded. Carried.

Ms. Carol Jaxson-Jager– Mr. White moved to request more information concerning her question of reciprocity, Dr. Cohen seconded. Carried.

Ms. Jennifer Jordan– Received a letter from Mr. Don Martin, YSU Chairman, requesting Ms. Jordan not have to re-test. Mr. White moved to deny her request, Dr. Cohen seconded. Carried.

Mr. Dusan Makel- Mr. White moved to deny post licensure hours be accepted in less than two years, Dr. Cohen seconded. Carried.

Ms. Constance Kirk- Mr. White moved to deny Ms. Kirk’s request to only take one part of the examination, Mr. Williams seconded. Carried.

Ms. Gloria Miller- Dr. Cohen moved to waive the fee when re-taking the examination, Mr. White seconded. Carried.

Ms. Julie Mokotoff- Mr. White moved to deny Ms. Mokotoff’s request for the ninety days to be waived before re-taking the examination, Dr. Cohen seconded. Carried.

Ms. Stacey R. Pinkus- Mr. White moved to deny her request to re-take only the clinical portion of the test, Mr. Williams seconded. Carried.

Ms. Elizabeth M. Prokay- Mr. White moved to deny her request to be supervised by someone other than a PCC and to send her a list of supervisors in her area, Dr. Cohen seconded. Carried.

Mr. Mulk Raj- Mr. White moved to deny request to not have to pass the examination, Mr. Williams seconded. Carried.

Ms. Carri R. Sensius- Lapsed license, requesting to not have to re-take the examination. Dr. Cohen moved to deny her request, Mr. Williams seconded. Carried. Discuss wording about the law with Mr. Hegarty.

Ms. Norma J. Vorst- Dr. Cohen moved to allow Ms. Vorst to have extra time, food and drink available to her before the examination, waive the three months waiting period but she must pay the examination fee, Mr. White seconded. Carried.

Discussion of testing sites took place. Ms. Elliott will keep a file of all communication by letter or phone concerning the testing sites and the Committee will review the file in six months. Dr. Cohen suggested that the test packets state the test is a computer test so the individual is aware prior to taking the test. Dr. Cohen commented there have been consistent comments about the clinical portion of the exam and Mr. White suggested informing Universities and possibly discuss with OACES but be sure it actually is a problem. Mr. White also asked how the clinical portion of the test compares nationally, or is it just an Ohio problem. Dr. Huss requested Ms. Elliott try to get some statistics. Other states use other examinations so talk to Mr. Davis about getting statistics to see if other states have a clinical portion. Ms. Elliott will contact NBCC for a broader range of clinical portion failure by the March Board meeting and add as part of the agenda. Areas to discuss are: 1.) Test Sites 2.) Concern of case portion failure and 3.) Talk to counselor educators about these concerns.

Mr. Williams moved for Mr. White and Dr. Cohen to attend the New Board Member Training as soon as possible, Mr. White seconded. Carried. The Board will send as many Board Members as possible depending on the number allowed and the funds available.

Degree Reviews

Mr. Scott Smith- Dr. Cohen is requesting additional information, faculty credentials, practicum and internship and who the supervisor was, Mr. White seconded. Carried.

Mr. Larry Stephens- Dr. Cohen moved to table till March meeting, Mr. Williams seconded. Carried.

Ms. Jean Underfer-Bablis informed the Board HB 33 and HB 225 did not pass and that OCA's Saturday meeting is cancelled due to weather.

Mr. White informed the Committee that at the AASCB conference he attended in Savannah, Georgia with counselors across the country, he was pleased with the competency of the individuals.

11. ADJOURNED:

Dr. Huss moved, Mr. White seconded. Carried.

Dr. Susan Norris Huss
Chairperson