

**COUNSELOR AND SOCIAL WORKER BOARD
COUNSELOR PROFESSIONAL STANDARDS COMMITTEE
MINUTES**

MARCH 21, 2003

Meeting was called to order by: Dr. Rose Quinones-DelValle at 9:00 a.m.

Members present were: Mr. Michael Davis, Dr. Frank O'Dell, Dr. Rose Quinones-DelValle, Ms. Mary Anne Sharkey and Mr. Joseph Williams.

Absent: None

Staff present: Ms. Rena Elliott, Mr. William Hegarty, Ms. Patricia Miller, Mr. Jason Schutte.

1. **DISCUSSION OF AGENDA:** Mr. Davis moved to accept the amended agenda, Dr. O'Dell seconded. Carried.
2. **APPROVAL OF January 17, 2003, MINUTES:** Mr. Davis moved to accept the minutes, Dr. O'Dell seconded. Carried.
3. **APPROVAL LIST FOR PC AND PCC APPLICATIONS:** Mr. Davis moved to approve the list of PC's with the following amendments: Ms. Michele Hawn - restrict her license for one year, Mr. Schutte will write a consent agreement restricting her license for one year, if no complaints of ethical violations the restriction will end at the end of the year, Ms. Elizabeth McComas – waiting on supervisor signature, Mr. Jeromy Digia – waiting on clarification from supervisor, Ms. Tad Forcum – Ms. Sheila Williams will be contacted about concerns for this individual, Dr. O'Dell seconded. Carried. Mr. Davis moved to approve the list of PCC's with the following amendment: Mr. Terry Garwood – add to the approval list of PCC's, Dr. O'Dell seconded. Carried.
4. **APPROVAL OF LIST FOR INTENT TO DENY, PC, PCC:**

Mr. Jamie Jenkins – Individual has psychology courses that are insufficient in eleven areas of counseling from Antioch University. Dr. O'Dell moved to deny his license, Mr. Davis seconded. Carried.

5. ADMINISTRATIVE ASSISTANT REPORT :

None

6. INVESTIGATIVE REPORT PRESENTED BY MR. HEGARTY:

- a. Mr. Hegarty distributed a list of cases recommended for closure by Dr. O'Dell and Dr. Quinones-DelValle.
- b. Mr. Hegarty reported his unit will revise ethics rules, with Ms. Allison and Ms. Hosom. The group has met once and drafted two rules, a lot of work is ahead of them. The boundary section will be re-written and the code of ethics section has a research section that needs to be moved. Mr. Schutte will make copies of this section for Board members to make any changes.

MOTION: Dr. O'Dell moved and Mr. Williams seconded a motion that the CPSC go into executive session. Voting Aye: Mr. Davis, Dr. O'Dell, Dr. Quinones-DelValle, Ms. Mary Anne Sharkey, and Mr. Williams. Voting Nay: None. Motion passes unanimously.

At the conclusion of the discussion the meeting was called back to regular session.

- c. Dr. O'Dell moved to approve a consent agreement concerning Ms. Gail Gantt, Mr. Williams seconded. Carried.
- d. Dr. O'Dell moved to approve a consent agreement concerning Mr. James Zapf, Mr. Davis seconded. Carried.
- e. Dr. O'Dell moved to approve a consent agreement concerning Ms. Patricia Friel, Mr. Williams seconded. Carried.
- f. Mr. Davis moved to send the notice of opportunity for a hearing to Ms. Wendy Workman, Dr. O'Dell seconded. Carried.

7. HEARING OFFICER REPORT: None

8. EXECUTIVE DIRECTOR'S REPORT: None

9. OLD BUSINESS:

- a. Dr. O'Dell reported that letters for portability were sent to WV, KY and PA. The laws were reviewed for these states and reciprocity is not possible. Dr. O'Dell suggested a meeting with these states at their own expense to discuss portability and then a report would be made to AASCB. Dr. O'Dell moved to invite representatives from the five states for a meeting, Mr. Davis seconded. Carried.

- b. Dr. O'Dell moved to approve Mr. John Harmon and Ms. Barbara Deathridge by endorsement, Mr. Davis seconded. Carried.
- c. **Phillip Andrews** – issued a provisional license and requested he complete an assessment by the time his provisional license expires.
- d. Mr. Davis reported a meeting with NBCC regarding the NBCC contract and testing will take place August 8, 9 and 10, in Greensboro. Mr. Davis reported he would like to attend and suggested Mr. Hegarty attend. One more individual is needed to attend.
- e. Mr. Davis will send a thank you letter to Ms. Cynthia Snyder and to Ms. Hannah Dixon.
- f. Dr. O'Dell spoke with Mr. David Payne, requesting a speedy appointment for a Board member.

10. NEW BUSINESS:

- a. Correspondence:
 1. **Ms. Lavera Brown** – Mr. Davis moved to waive the ninety day requirement to retest and not extend her counselor trainee status, seconded by Dr. O'Dell. Carried.
 2. **Ms. Sheri R. Glauberman** – Lapsed PCC and Psychology license but is still practicing. She self reported and Mr. Hegarty sent her a letter. Ms. Glauberman's license expired 1/00 and she reapplied for her license passing the exam 11/02. Dr. O'Dell moved once evidence of thirty hours of continuing education, approve her license application, Mr. Davis seconded. Carried.
 3. **Sandra M. Jones** – Ms. Jones requested her test score to be rounded from 73.5 to 74 to pass the exam. Mr. Davis sent a letter stating the Board is unable to grant her request due to the fact that scores are rounded down not up. Motion passes 2-1 with 1 abstention. Carried.
 4. **Mr. Fred Lubin** – Mr. Lubin completed 1800 hours of supervision in Colorado, the hours will be applied towards Mr. Lubin's clinical supervision in Ohio. Dr. O'Dell moved to accept Mr. Lubin's hours from Colorado, Mr. Davis seconded. Carried.
 5. **Sharon McKenzie** – Dr. O'Dell moved to allow Ms. McKenzie who has failed the exam three times to retest at no cost, Mr. Davis seconded. Carried.
 6. **Cynthia Mikita and Ms. Rebecca Pasco** – Mr. Davis moved to send a letter to both requesting they have a PCC supervisor and to send a list of supervisors in their area.

Their hardship requests are denied. Mr. Williams seconded.
Carried.

- b. **Malone College** – OACES discussion took place regarding the practice test in Ohio. Mr. McCurdy suggested reorganizing the program and will send his ideas. Add Malone College narrative on the agenda for next week. Add to agenda for next meeting to discuss the difference between personal growth and self growth.

Farwest – Dr. O'Dell moved to approve the Burnout workshop, Mr. Williams seconded. Carried.

- c. **INR (Institute for Natural Resources)** – Two letters were received from licensees who took workshop's from INR and want them approved. Dr. O'Dell requested post-request for program approval forms be sent and then the programs will be reviewed.

11. ADJOURNED:

Dr. O'Dell moved, Mr. Williams seconded. Carried.

Dr. Quinones-DelValle
Chairperson