

**COUNSELOR, SOCIAL WORKER AND MARRIAGE AND FAMILY THERAPIST
BOARD
COUNSELOR PROFESSIONAL STANDARDS COMMITTEE
MINUTES**

MARCH 19TH, 2004

Meeting was called to order by: Dr. Rose Quinones-DelValle at 9:00 a.m.

Members present were: Dr. Susan Huss, Dr. Quinones-DelValle, Mr. Jan White and Mr. Joseph Williams.

Absent: Mr. Michael Davis

Staff present: Ms. Rena Elliott, Ms. Beth Farnsworth, Mr. Simeon Frazier, Mr. William Hegarty, Ms. Patricia Miller, Mr. Steve Polovick and Ms. Tammy Tingle.

1. **DISCUSSION OF AGENDA:** Mr. White moved to accept the agenda with the addition of an intent to deny, Dr. Huss seconded. Carried.
2. **APPROVAL OF January 16th, 2004, MINUTES:** Mr. White moved to accept the minutes, Mr. Williams seconded. Carried.
3. **APPROVAL LIST FOR PC AND PCC APPLICATIONS:** Dr. Huss moved to approve the list of PC applicants, Mr. White seconded. Carried. Mr. White moved to approve the list of PCC applicants, Mr. Williams seconded. Carried.
4. **APPROVAL OF LIST FOR INTENT TO DENY, PC, PCC:**
Dr. Huss moved to deny Ms. Elizabeth Warnick's degree from Nova University and for her to sit for the exam, Mr. White seconded. Carried.
5. **ADMINISTRATIVE ASSISTANT REPORT BY MS. ELLIOTT:**

Ms. Elliott reported:

- a. Candidate handbooks were sent to a number of schools.
- b. Two-hundred and seventy-nine exam packets were mailed, thirty-two individuals took the exam, twenty-two passed, nine failed and one person was absent.

- c. Ms. Elliott and Ms. Farnsworth presented to the University of Dayton at Capital University about the exam requirements.
- d. Introduced Mr. Simeon Frazier, Customer Service Assistant II, has been with the staff for four weeks and is doing a great job. The CPSC welcomed Mr. Frazier.
- e. Dr. Huss commented, she was pleased with the exam results.

6. INVESTIGATIVE REPORT BY MR. HEGARTY:

Mr. Hegarty reported:

- a. Distributed cases to be closed. Dr. Quinones-DelValle has been very busy with reviewing cases.
- b. Received an e-mail from University of Dayton thanking Ms. Elliott for her amazing presentation.

MOTION: Mr. White moved and Dr. Huss seconded a motion that the Board go into executive session to discuss cases. Voting Aye: Dr. Huss, Dr. Quinones-DelValle, Mr. White and Mr. Williams. Voting Nay: None. Motion passes unanimously.

At the conclusion of the discussion on cases, the meeting was called back to regular session.

Mr. White moved to approve the notice of opportunity for a hearing for **Ms. Collette Rickert**, Mr. Williams seconded. Carried.

Mr. White moved to approve the notice of opportunity for a hearing for **Mr. Jefferey Morgan**, Dr. Huss seconded. Carried.

Dr. Huss moved to approve the notice of opportunity for a hearing for **Mr. William Moore**, Mr. White seconded. Carried.

Mr. White moved to approve the consent agreement between **Ms. Tambrey Dalbert** and the Board, Dr. Huss seconded. Carried.

Mr. White moved to approve the consent agreement between **Mr. Ronald Fox** and the Board, Mr. Williams seconded. Carried.

Two cases were sent to Dr. Frank O'Dell, who is contracted as an investigator with the Board.

Dr. Huss had several questions from the New Board Member Training she attended in Culpepper, VA. Dr. Huss asked if background checks were

done, and where reporting of these individuals is sent. Background checks are not mandatory, and reporting is sent to the US Department of Health, ASCB, Newslink, and the Board's website. Ohio also has an impaired practitioner law and good moral character law. Ohio uses the wording of reliable and credible versus substantial evidence. There is no liability issue for Board members.

7. HEARING OFFICER REPORT: None

8. EXECUTIVE DIRECTOR'S REPORT BY MS. FARNSWORTH:

Ms. Farnsworth reported:

- a. The issue with counselors employed by Ohio Department of Rehabilitation and Corrections being exempt. PC and PCC's in prison are classified as Psych Assistants and are therefore considered to be performing psychological work under the supervision of a psychologist. ODRC has a plan to allow PCC's employed as Psych Assistant's to do independent work for prisoners on suicide watch. A meeting with the ODRC staff to express concerns for a counseling classification is being planned by Ron Ross of the State Board of Psychology. Ms. Farnsworth requested someone from the Board along with herself attend a meeting with the ODRC, and invite Ms. Jean Under-Bablis to recommend someone to attend from OCA.
- b. The Policy and Procedures for the Board were distributed, changes due to MFT's were made and the office hours are changed to 7:30 to 4:30. The floor is fairly vacant after 4:30, so the office will close at 4:30, these hours will be on the website.
- c. Child custody investigations will not be investigated if in the court system unless the Judge says the counselor, social worker or marriage and family therapist were inappropriate, it would be the Board's decision to investigate or not.

9. OLD BUSINESS:

- a. **Program Reviews** – Dr. Huss reported the **Ohio State** issue was investigated and is acceptable. **Ohio University** will be sent a letter requesting updated information and an ethics course is needed. **Methodist Theological Seminary of Ohio** submitted their program.

10. NEW BUSINESS:

Remediation Plans

Ms. Luisa Itturriaga – Dr. Huss moved to accept coursework from Walsh University, Mr. White seconded. Carried.

Mr. Edward Wynn – Mr. White moved to deny Mr. Wynn's suggestion, the course is acceptable but he needs two additional courses, Dr. Huss seconded. Carried.

Correspondence

Ms. Flora Collett – Dr. Huss moved to deny her workshop instead of coursework for remediation plan, Mr. White seconded. Carried.

Mr. J. Scott Craig – Dr. Huss moved to deny hardship, Mr. White seconded. Carried.

Ms. Michelle Herberling-Bell – Dr. Huss moved to request clarification from the University of Michigan and send a copy of the letter to Ms. Patricia Parr from the University of Akron, Mr. White seconded. Carried.

Mr. Hyon Kim – Dr. Huss moved to deny his request to sit for another exam without the cost and special accommodations, Mr. White seconded. Carried.

Ms. Erin Maisel – Mr. White moved to deny her request to be supervised by an LISW and a list of PCC's in the Cincinnati area will be sent to her, Mr. Williams seconded. Carried.

Ms. Pam Miglionico – Mr. White moved to deny her request to use volunteer work at a clinic for her experience for PCC, Dr. Huss seconded. Carried.

Ms. Catherine Otto – Mr. White moved to deny request for Ohio to accept Kentucky exam, Mr. Williams seconded. Carried.

Mr. Raj Mulk – Dr. Huss moved to deny request to not take the exam, Mr. White seconded. Carried.

Mr. David Tronsgard – Dr. Huss moved to deny Mr. Tronsgard's request for the Board to accept his supervision of Ms. Cynthia Mikita, PC, for training supervision but will accept as work supervision, Mr. White seconded. Carried.

Ms. Christine Valentine – Mr. White moved to deny request for a PCLE review instead of a remediation plan, Dr. Huss seconded. Carried.

Degree Review

Ms. Lisa Fox – Mr. White moved to send a letter to Ms. Fox, Florida University, for an evaluation course, Dr. Huss seconded. Carried.

Ms. Roanna Leibman – Mr. White moved to request a course catalog with faculty names, professional organizations, credentials and orientations from Houston Baptist University, Dr. Huss seconded. Carried.

Ms. Ramona Maley – Mr. White moved to accept Clinical Counseling degree from Valdosta State University, Dr. Huss seconded. Carried.

Ms. Jenny Usner – Dr. Huss moved to send a letter requesting course codes showing which are graduate and undergraduate courses, Mr. White seconded. Carried.

Mr. Theodore Shannon – Dr. Huss moved to deny degree from Ohio State University, Mr. White seconded. Carried.

11. ADJOURNED:

Mr. White moved, Mr. Williams seconded. Carried.

Dr. Rose Quinones-DelValle
Chairperson