

**COUNSELOR, SOCIAL WORKER AND MARRIAGE AND FAMILY THERAPIST
BOARD
COUNSELOR PROFESSIONAL STANDARDS COMMITTEE
MINUTES**

SEPTEMBER 17, 2004

Meeting was called to order by: Dr. Susan Huss at 9:00 a.m.

Members present were: Mr. Michael Davis, Dr. Susan Huss, Dr. Quinones-DelValle, Mr. Jan White and Mr. Joseph Williams.

Absent:

Staff present: Ms. Rena Elliott, Ms. Beth Farnsworth, Mr. Simeon Frazier, Mr. William Hegarty, Ms. Patricia Miller, and Mr. Steve Polovick.

Guest present: Ms. Jean Underfer-Bablis, OCA

1. **DISCUSSION OF AGENDA:** Dr. Quinones-DelValle moved to accept the agenda with additions, Mr. White seconded. Carried.
2. **APPROVAL OF July 16, 2004, MINUTES:** Mr. White moved to accept the minutes, Dr. Quinones-DelValle seconded. Carried.
3. **APPROVAL LIST FOR PC AND PCC APPLICATIONS:** Dr. Quinones-DelValle moved to approve the list of PC applicants with the addition of Ms. Jan Thomas, Ms. Megan Shot, and Ms. Jewel Geidroyce, seconded by Mr. Davis. Carried. Mr. White moved to approve the PCC list with the exception of Mr. Robert Hanson, Ms. Cathleen Heinlen, Ms. Leila Parker, Mr. Michael Pollack, Mr. Cobin Trout, and the addition of Ms. Jean Scott, seconded by Dr. Quinones-DelValle. Carried.
4. **APPROVAL OF LIST FOR INTENT TO DENY, PC, PCC:** Mr. Davis moved to deny Ms. Roanna Liebman, Ms. Bonita Roberts, Ms. Leah Rogalski and Ms. Kara Wetzel, seconded by Mr. White. Carried.
5. **APPLICATION COORDINATOR REPORT BY MS. ELLIOTT:**

Ms. Elliott reported:

- a. During the month of August, eighty-four applicants sat for the exam, seven were repeaters. Fifty took the exam for the first

time and passed, twenty-seven failed, three repeaters passed and four repeaters failed. During the month of September sixty-two applicants sat for the exam, eleven were repeaters. Fifty-one took the exam for the first time, thirty-three passed, eighteen failed, six repeaters, six passed and five failed.

- b. A number of complaints from the Cleveland Testing Site have been received. Ms. Elliott visited the site and besides the noise level everything seemed in order. Ms. Elliott distributed a questionnaire from the Cleveland testing site in the Committee packets.
- c. Dr. Hrezo from Franciscan University and Dr. Wantz from Wright State University contacted Ms. Elliott to visit their Universities and present on counselor licensure.

6. INVESTIGATIVE REPORT BY MR. HEGARTY:

Mr. Hegarty reported:

- a. Ms. Elliott and Mr. Hegarty are working on a new licensure checklist.
- b. Mr. Hegarty and Dr. Quinones-DelValle are presenting at the OSCB conference in Savannah in January.
- c. Distributed cases to be closed.

MOTION: Dr. Huss moved and Mr. Williams seconded a motion that the Committee go into executive session to discuss legal issues. Voting Aye: Mr. Davis, Dr. Huss, Dr. Quinones-DelValle, Mr. White and Mr. Williams. Voting Nay: None. Motion passes unanimously.

The meeting was called back to regular session.

Dr. Quinones-DelValle moved to accept the consent agreement for **Ms. Helen Abramovitz**, Mr. White seconded. Carried.

Mr. White moved to accept the consent agreement for **Mr. William T. Moore**, Dr. Quinones-DelValle seconded. Carried.

Dr. Quinones-DelValle moved to accept the consent agreement for **Mr. Mark Schweikert**, Mr. White seconded. Carried.

Discipline hearing scheduled for October 2004.

Dr. Huss requested a summary of the procedures for a hearing. Mr. Hegarty reported:

Denied License – Intent is sent.

Thirty days for applicant to request a hearing.

No request made, a Goldman hearing takes place.

Hearing request made, decision made at hearing.

Complaint: Anonymous, Client, Practitioner or Agency

- 1.) Client requested to release information, but not required.
- 2.) Acknowledgment letter within five day of receipt.
- 3.) File set up, case #, year, date, month.
- 4.) Subpoena information that is needed.
- 5.) Wait to assign to investigator.
- 6.) Client notified at end in case nothing is found.
- 7.) If a matter is found, case goes to the Professional Standards Committee, consent, description, etc. If the matter is serious a notice of opportunity for a hearing may be sent. Ms. Farnsworth, Assistant Attorney General and the Committee review and a notice of opportunity for a hearing is sent and individual has thirty days to respond.
- 8.) A hearing takes place in front of the Committee or before a Hearing Officer who completes a report and recommendations. The Board reviews and makes a determination. The Hearing Officer Report is mailed in the Board packet, the individual can appeal to Common Pleas Court or above but in sixteen years only a few cases have been overturned on appeal .

Discussion of various scenarios and cases.

7. HEARING OFFICER REPORT: None

8. EXECUTIVE DIRECTOR'S REPORT BY MS. FARNSWORTH:

Ms. Farnsworth reported:

- a. License renewals for January thru June 2005 will be mailed.
- b. Met with MFTPSC and Department of Mental Health and Department of Drug, Alcohol and Addiction Services to discuss adding MFT's and IMFT's to the provider matrix for reimbursement, the ODMH hearing is 10/04.
- c. ODADAS permits MFT's and IMFT's to provide substance abuse services and be reimbursed, and will amend their rules to allow IMFT's to supervise.
- d. Discussed article on unlicensed individuals.
- e. Discussed exemptions with Carolyn Towner, OCA.

- f. Dr. Huss, Mr. Abraham, and Dr. Mosier will attend the CLEAR conference in Missouri.
- g. On Tuesday, September 28, Ms. Susan Downs will begin work on the new software system.
- h. Ms. Farnsworth and Ms. Elliott will travel to Youngstown to meet with the Advisory Committee for Youngstown State University. Ms. Farnsworth is also a member of the Ohio University Advisory Committee.
- i. Mr. Hegarty will be on vacation for two weeks.
- j. Mr. Hegarty will be presenting at ASWB in Savannah, Georgia in January and Mr. Polovick will be attending the CLEAR conference in Richmond, Virginia in October.
- k. The Department of Administrative Services requires an out-of-state travel form be completed.

9. OLD BUSINESS:

Mr. Davis spoke with Mr. Taube who is working with Mr. O'Brien to keep track of the pass/fail rate on the counselor exam. If the pass rate drops, it will be brought up with NBCC. Mr. Davis is on the NBCC Testing Committee. Mr. Davis stated when he is off the Board someone from the Committee needs to be on the Testing Committee. Mr. Davis requested any complaints about the testing site or examination be directed to him.

Robert Oaks – Individual has two licenses, from Virginia and one from Missouri and is requesting to take the Ohio examination. The CPSC will review our policy and procedures with endorsement process and put this individual's request on the November agenda.

10. NEW BUSINESS:

Remediation Plans:

Ms. Amanda Biddle and Mr. Alan Banker – Mr. Davis moved to approve their remediation plans, Dr. Quinones-DelValle seconded. Carried.

Mr. Michael Brody and Ms. Nadine Greer – Mr. Davis moved to deny the alternative plans these individuals submitted and requested they submit appropriate plans, Mr. White seconded. Carried.

MOTION: Dr. Huss moved and Mr. Williams seconded a motion that the Committee go into executive session to discuss personnel issues.

Voting Aye: Mr. Davis, Dr. Huss, Dr. Quinones-DelValle, Mr. White and Mr. Williams. **Voting Nay:** None. Motion passes unanimously.

The meeting was called back to regular session.

The Committee welcomed Ms. Jean Under-Babalis, OCA liaison to the meeting.

Correspondence:

Ms. Susan Castore – Dr. Quinones-DelValle moved to request Ms. Castore use HopeScapes as part of her practice and she may apply to offer continuing professional education, Mr. White seconded. Carried.

Mr. Greg Emanuelson – Submitted a letter to share his attempt to be recognized by the federal government as a substance abuse counselor.

Ms. Jewell Geidroyce – Individual is eligible to be licensed as a PC. Past supervision is not accepted, it must be post PC experience.

Ms. Roseann Harper – Failed the exam 3x's, does not want nine hours of remediation. Ms. Harper needs to stop practicing. Mr. Davis moved to send a letter stating she must complete the remediation plan and stop practicing, Dr. Quinones-DelValle seconded. Carried.

Ms. Nicole Jeavons – The Board will not accept her hours prior to being licensed, transcripts are missing and coursework not complete, must satisfy all of the educational requirements. Mr. White moved to send a letter denying Ms. Jeavons requests, Dr. Quinones-DelValle seconded. Carried.

Ms. Doris Jones – Request for licensure falls under the old law, requesting if the rules at that time apply. Dr. Quinones-DelValle moved to hold her file until she applies for licensure and decide at that time, Mr. White seconded. Carried.

Ms. Hyon Kim – Dr. Quinones-DelValle moved that Ms. Kim does not have to complete the remediation plan but must pay the examination fee, Mr. White seconded. Carried.

Ms. Shelle Mathis – Mr. White moved to allow Ms. Mathis to re-test without the fee due to the conditions of the testing site, Dr. Quinones-DelValle seconded. Carried.

Ms. Linda Pierce – Mr. Davis moved to send a letter stating it is the University of Toledo's decision to accept courses Ms. Pierce taught as part of her masters degree, then the Board will accept the courses for her educational requirement for licensure in Ohio, Dr. Quinones-DelValle seconded. Carried.

Ms. Margaret Thomas – Dr. Quinones-DelValle moved to send a letter stating what is required to sit for the counselor examination, Mr. White seconded. Carried.

Ms. Lalitha Prakash – Mr. White moved to waive the fee due to the testing condition and equipment not working at the testing site, Dr. Quinones-DelValle seconded. Carried.

Mr. Mulk Raj – Sending thank you letter for his concern and that the Board is already aware of the issues in his letter.

Ms. Susan Revak – Dr. Quinones-DelValle moved to waive the testing fee and ninety day waiting time due to the conditions at the testing site, Mr. White seconded. Carried.

Ms. Sandra Pollino – Mr. Davis moved to deny her request to re-take the clinical portion of the exam only, but will allow her to retest without the fee, Dr. Quinones-DelValle seconded. Carried.

Louisville University – Mr. Davis moved to send the counseling department at Louisville University a letter stating that their counselor program is not accepted in Ohio and to stop promoting as such, Mr. White seconded. A letter will be sent from Dr. Huss and Ms. Farnsworth.

Degree Reviews:

Mr. Vick Nzingha – Dr. Quinones-DelValle moved that a letter be sent explaining that the Human Resource degree from Oklahoma is an acceptable degree and he can sit for the counselor examination but he must complete or show two clinical, and one general course, Mr. White seconded. Carried.

Ursuline University has a two year provisional and Methodist Theological Seminary College has a one year provisional. The Board will look into each and if the suggested changes were not made the provisional will be denied.

MOTION: Dr. Huss moved and Mr. Williams seconded a motion that the Committee go into executive session to discuss legal issues. Voting Aye: Mr. Davis, Dr. Huss, Dr. Quinones-DelValle, Mr. White and Mr. Williams. Voting Nay: None. Motion passes unanimously.

The meeting was called back to regular session.

Mr. Davis moved to approve the consent agreement for Mr. Mark Schweikert, Dr. Quinones-DelValle seconded. Carried.

11. ADJOURNED:

Mr. Davis moved, Dr. Huss seconded. Carried.

Dr. Susan Huss
Chairperson