



Counselor, Social Worker & Marriage and Family Therapist Board

50 West Broad Street, Suite 1075
Columbus, Ohio 43215-5919
614-466-0912 & Fax 614-728-7790
<http://cswmft.ohio.gov> & cswmft.info@cswb.state.oh.us

Social Worker Professional Standards Committee (SWPSC) Minutes

Thursday, March 15, 2007

Members Present: Dr. Theresa Cluse-Tolar, Ms. Karen Huey, Ms. Jennifer Riesbeck-Lee, Ms. Molly Tucker
Staff Present: Mr. Bill Hegarty, Ms. Marcia Holleman, Ms. Jennifer Kreinbrink, Mr. Jim Rough
Guests Present: Mr. Peter R. Casey IV, Assistant Attorney General, Ms. Rhonda Shamansky, Hearing Examiner

1. 9:00 a.m. – SWPSC Administrative Denial Hearing

The matter of the eligibility of Jone Haney to be licensed as a social worker in the state of Ohio came before the Social Worker Professional Standards Committee on March 15, 2007. Members present were Dr. Cluse-Tolar, Ms. Huey, and Ms. Riesbeck-Lee.

A Notice of Proposed Opportunity for Hearing was issued to Jone Haney by the Counselor, Social Worker, & Marriage and Family Therapist Board on July 31, 2006. An administrative hearing was held on March 15, 2007. Assistant Attorney General Peter R. Casey, IV represented the State. Jone Haney was present and represented by counsel.

Mr. Hegarty requested that the SWPSC Meeting go into Executive Session at 1:50 p.m. to discuss the denial of Jone Haney to be licensed as a social worker. Accepted By A Unanimous Roll Call Vote.

At 2:00 p.m. Ms. Tucker moved to come out of executive session. Accepted By A Unanimous Roll Call Vote.

The Social Worker Professional Standards Committee reviewed all the evidence and determined that Jone Haney did not possess the qualifying educational requirements on the date of her application to be licensed as a social worker under Ohio Revised Code 4757.28 and the Ohio Administrative Code Section 4757-19-01 (C) (3).

Ms. Huey made the motion to continue the denial of Jone Haney to be licensed as a social worker. Seconded by Ms. Riesbeck-Lee. Motion carried.

2. Working Meeting

The SWPSC proceeded with a working meeting to Review Applications for Licensure, CEU Programs and Providers, and Renewal Issues.

3. Discussion/Approval of Agenda

Ms. Tucker asked if there were any changes or discussion of the agenda. No changes or discussion were made. Dr. Cluse-Tolar made the motion to approve the agenda. Seconded by Ms. Riesbeck-Lee. Motion carried.

4. Approval of January 18th & 19th, 2007 Minutes

Ms. Tucker asked for the approval of the January, 2007 minutes. Ms. Riesbeck-Lee stated that the SWPSC did not make a decision regarding Ms. Anne Mallett. The SWPSC requested that Ms. Kreinbrink remove this information from the January, 2007 minutes since Ms. Mallett was not discussed at the last Board meeting.

5. Staff Report

Ms. Holleman discussed the upcoming college visits regarding the licensure process. Staff will be visiting the following colleges: Cedarville University – 3/28, Xavier University – 4/4, and University of Cincinnati – To Be Determined. The SWPSC agreed that it is important for the staff to make these visits.

Ms. Holleman mentioned OSU's Professional Advisory Committee's (PAC) concern regarding putting Social Worker Trainees on the ODADAS and ODMH matrix. Ms. Huey asked what the concern was with OSU PAC and the ODADAS and ODMH billing matrix. Ms. Tucker explained that the Board has requested that Social Worker Trainees be added to these agencies billing matrices so that students could bill for services provided to clients.

6. Executive Director's Report

The SWPSC discussed changing the meeting dates for the Board and Committee. The committee discussed the pros and cons of changing the days. The SWPSC felt that two days were fine unless it became an issue at a later time.

7. Adjournment

A motion was made by Ms. Tucker to adjourn the meeting at 5:07 p.m. Seconded by Ms. Riesbeck-Lee. Motion carried.

Social Worker Professional Standards Committee (SWPSC) Minutes

Friday, March 16, 2007

Members Present: Dr. Theresa Cluse-Tolar, Ms. Karen Huey, Ms. Jennifer Riesbeck-Lee, Ms. Molly Tucker

Staff Present: Mr. Bill Hegarty, Ms. Marcia Holleman, Ms. Tracey Hosom, Ms. Jennifer Kreinbrink, Mr. Jim Rough, Ms. Tammy Tingle

Guest Present: Mr. Glenn Karr, Attorney-at-Law, Mr. Henry Lustig, National Association of Social Workers (NASW) Liaison

Ms. Tucker called the meeting to order at 8:33 a.m.

1. Discussion/Approval of Agenda

The agenda was approved at the March 15, 2007 meeting.

2. Approval of January 18 & 19, 2007 SWPSC Minutes

Ms. Tucker asked for the approval of the January, 2007 minutes. Dr. Cluse-Tolar made the motion to approve the minutes. Seconded by Ms. Riesbeck-Lee. Motion carried.

3. Approval of Applications for Licensure

A motion was made by Dr. Cluse-Tolar to approve the following applications for licensure. Seconded by Ms. Riesbeck-Lee. Motion carried.

SWA -	20 Applications Approved
LSW -	94 Applications Approved
LSW (Related Degree) -	12 Applications Approved
LISW -	58 Applications Approved

A total of **184** Applicants were Approved for Licensure in January, 2007.

A motion was made by Dr. Cluse-Tolar in regards to the other applicants. Seconded by Ms. Riesbeck-Lee. Motion carried.

SWA –	4 Applicants Issued Intents to Deny
LSW –	1 Applicant Needs Additional Information
LSW (Related Degree) –	2 Applicants Denied Exam Pre-Approval
	1 Applicant Referred to Investigations,
	1 Applicant Issued Intent to Deny

4. Investigations

(A) Closed Cases

Dr. Cluse-Tolar made a motion that the following cases be closed as the investigative staff had determined no actionable offenses had been found. Ms. Riesbeck-Lee seconded the motion. Motion carried.

2006-154	2006-163	2006-169	2006-183	2006-185	2006-189
2006-190	2006-198	2006-202	2007-3	2007-4	2007-5
2007-10	2007-24	2007-25	2007-47		

(B) Hearing Officer Report

Gregory J. Cox, LSW

The hearing on this matter was held on Wednesday, December 20, 2006 commencing at 9:30 a.m. The licensee, Mr. Gregory J. Cox, represented himself. The hearing allowed the opportunity for direct and cross examination of witnesses, the submission of documents, and for arguments to be made by both parties.

The Board has proposed disciplinary action against Mr. Cox's license to practice social work (LSW) on the basis of R.C. 4757.36(A)(1) which allows the Board to suspend, revoke, or restrict a license if the social worker has committed any violation of the laws or administrative rules governing the profession. Specifically, the Board alleges that on February 16, 2006, Mr. Cox was facilitating a group counseling session that was to end at 8:30 p.m. The Board alleges that Mr. Cox ended the session early, but still billed as though it had continued until 8:30 p.m. The Board alleges that Mr. Cox violated Rule 4757-5-01(I)(1) which requires the social worker to "take reasonable steps to ensure that documentation in records is accurate and reflects the services provided." The Board cites R.C. 4757.36(A)(1) as its authority to take action against his license to practice social work because his alleged violation of that administrative rule.

The Board notified Mr. Cox of its intention to take action against his license through its Notice of Opportunity for Hearing dated July 22, 2006. Mr. Cox requested a hearing through his letter dated August 15, 2006.

At the hearing, the State called witnesses in support of its case. In closing statements, the State asked for a 2-year period of supervision of Mr. Cox's practice, by a professional chosen by the Board. Mr. Cox closed with a statement that he is honored to be a social worker, and that he had always tried to work for his clients' best interests.

Ms. Shamansky stated that Mr. Cox admitted, and has never denied, that on February 16, 2006, he dismissed a group of clients just before 8:00, and billed the session as though it had continued until 8:30. There is no question the he billed incorrectly, and that this constitutes a violation of Rule 4757-5-01(I)(1).

Ms. Shamansky concluded, via the Hearing Officer Report and Recommendations dated January 5, 2007, that Mr. Cox violated recordkeeping provisions of Rule 4757-5-01(I)(1) by billing for a 3-hour IOP session, when in fact, his time with clients on February 16, 2006 was only about 2.5 hours. Because of this violation of an administrative rule, R.C. 4757.36(A)(1) gives the Board the authority to impose restrictions upon his license.

Ms. Tucker recommended that this hearing officer report close with a reprimand. Ms. Riesbeck-Lee moved to modify the hearing officer report and recommend that Mr. Cox receive a reprimand. The motion was seconded by Ms. Huey. Motion carried.

(C) Goldman Reviews

Kelli Jo Roessner – On February 2, 2007 the Board issued a Notice of Opportunity for Hearing to Ms. Roessner to provide an opportunity to request a hearing on the Board's proposal to deny Ms. Roessner her Social Work Assistant registration because, on the date of her application, she did not possess the necessary requirements set forth in Ohio Revised Code Section 4757.29 and Ohio Administrative Code Section 4757-19-03. The Board did not receive a hearing request by Ms. Roessner. Based on underlying facts gleaned during the course of Ms. Kreinbrink's job duties as a Certification/Licensure Examiner 2 to substantiate the aforementioned, the SWPSC voted to deny Ms. Roessner her Social Work Assistant registration application at the March 16, 2007 meeting. A motion was made by Ms. Riesbeck-Lee to deny the application for certification as a Social Work Assistant to Ms. Roessner. Seconded by Ms. Huey. Motion carried.

Jodi L. Williams – On February 2, 2007 the Board issued a Notice of Opportunity for Hearing to Ms. Williams to provide an opportunity to request a hearing on the Board's proposal to deny Ms. Williams a social work license because, on the date of her application, she did not possess a qualifying degree in social work as required by Ohio Revised Code Section 4757.28(B) and Ohio Administrative Code Section 4757-19-01(C)(3). The Board did not receive a hearing request by Ms. Williams. Based on underlying facts gleaned during the course of Ms. Kreinbrink's job duties as a Certification/Licensure Examiner 2 to substantiate the aforementioned, the SWPSC voted to deny Ms. Williams her social work license at the March 16, 2007 meeting. A motion was made by Ms. Riesbeck-Lee to deny the application for certification as a Social Work Assistant to Ms. Roessner. Seconded by Ms. Huey. Motion carried.

(D) Executive Session

Ms. Tucker requested that the SWPSC meeting go into Executive Session at 8:40 a.m. to discuss Consent Agreements. Accepted By A Unanimous Roll Call Vote.

Ms. Riesbeck-Lee moved that the SWPSC come out of Executive Session at 8:43 a.m. due to the lack of a quorum. Accepted By A Unanimous Roll Call Vote.

Ms. Tucker requested that the SWPSC meeting go into Executive Session at 9:03 a.m. to discuss Consent Agreements. Accepted By A Unanimous Roll Call Vote.

Ms. Riesbeck-Lee moved that the SWPSC come out of Executive Session at 9:22 a.m. Accepted By A Unanimous Roll Call Vote.

(E) Consent Agreements

Jamie L. Fuqua, LSW – Ms. Fuqua entered into a Consent Agreement on the basis of the following stipulations, admissions and understandings:

Ms. Fuqua is a licensed social worker licensed to practice social work in the State of Ohio, and is subject to the laws and rules of Ohio regulating the practice of social work as outlined in Ohio Revised Code Chapter 4757 and Ohio Administrative Code Chapter 4757. Ms. Fuqua received her social work license on November 22, 2002.

Ms. Fuqua was employed by The Village Network, Sandusky, Ohio, from July 8, 2005, through March 24, 2006, as a contract therapist. Ms. Fuqua blurred her professional boundaries by allowing former clients to sub-let property and continued to have contact with ex-clients once she left employment with The Village Network. This inappropriate conduct constitutes a violation of

Ohio Revised Code Section 4757.36(A)(1) and Ohio Administrative Code Section 4757-5-01(B)(5) (c) and 4757-11-01(C)(20)

Ms. Fuqua admits the allegations referenced above.

A motion was made by Dr. Cluse-Tolar to accept the Consent Agreement based on the following terms and conditions. Seconded by Ms. Riesbeck-Lee. Motion carried.

1. Ms. Fuqua's license to practice social work is **Reprimanded**.
2. Ms. Fuqua is required to complete and pass a college or university course in social work ethics, at her expense. The course must be pre-approved by the Board. Ms. Fuqua must contact the Board's investigative unit to seek pre-approval. The course must be completed by July 1, 2008. Ms. Fuqua must ensure the Board receives an official transcript directly from the college or university at the completion of the course.
3. Ms. Fuqua will be on probation for a period of two (2) years, upon employment or at her current place of employment. During the two year probationary period Ms. Fuqua must be supervised in all aspects of her practice of social work and receive face-to-face supervision one hour every two weeks. Ms. Fuqua's supervisor must be pre-approved by the Board. All cost associated with supervision will be at Ms. Fuqua's expense. Experience obtained while under a consent agreement with the Board shall not count towards the experience requirement for licensure at the independent level. The request for supervisor approval must be made in writing, include a copy of the supervisor's vita and be submitted no later than two weeks after the signing of this consent agreement or once she returns to social work practice. Supervision should focus on, but not be limited to, ethical decision making, multiple relationships and standard of care. Supervision should be considered training in nature and should not be limited to simply approving and denying case plans. Ms. Fuqua's supervisor must submit quarterly reports to the Board for the entire two year period detailing topics discussed during supervision sessions, areas of concern, areas of improvement and make a recommendation with regards to Ms. Fuqua's suitability to practice. However, if Ms. Fuqua's supervisor is concerned with her practice at any time during the probationary period the Board should be notified immediately. It is Ms. Fuqua's responsibility to ensure that the Board receives all supervisory reports.

James G. Johnson, LSW – Mr. Johnson entered into a Consent Agreement on the basis of the following stipulations, admissions and understandings:

Mr. Johnson is a licensed social worker licensed to practice social work in the State of Ohio, and is subject to the laws and rules of Ohio regulating the practice of social work as outlined in Ohio Revised Code Chapter 4757 and Ohio Administrative Code Chapter 4757. Mr. Johnson received his social work license on July 21, 1995.

Mr. Johnson did not maintain accurate records, and forged a client's name on a document while employed at Beech Brook, in Cleveland, Ohio, as a case manager/therapist. Mr. Johnson's actions constitute violations of ORC 4757.36 (A)(1) and OAC 4757-5-01(I)(1).

Mr. Johnson admits the allegations referenced above.

A motion was made by Dr. Cluse-Tolar to accept the Consent Agreement based on the following terms and conditions. Seconded by Ms. Riesbeck-Lee. Motion carried.

1. Mr. Johnson must work under supervision for eighteen months (18) with a minimum of one hour of face-to-face supervision per week beginning on the date that the supervisor is approved. The supervisor must be pre-approved in writing by the Board Deputy Director or his designee. The supervisor must submit quarterly reports regarding the supervision. Supervision should focus on, but not be limited to, areas of concern, areas for improvement, record keeping practices, and ethical decision making. Quarters consist of the following dates: Jan.-Mar., Apr.-Jun., Jul.-Sept., and Oct.-Dec. In order to meet the requirements of this agreement the reports must be received for each quarter. If Mr. Johnson's supervisor is concerned with Mr. Johnson's practice at any time the Board should be notified immediately. Mr. Johnson is responsible for the submission of the reports to the Board. All cost associated with the supervision is the responsibility of Mr. Johnson. Once Mr. Johnson successfully completes this supervision, he must ensure verification of completion is sent to the attention of the Investigation Unit at the Board office.

Mary Migra, LISW – Ms. Migra entered into a Consent Agreement on the basis of the following stipulations, admissions and understandings:

Ms. Migra entered into a consent agreement with the Board on July 21, 2006. The stipulations, admissions and understandings contained in the July 21, 2006, Consent Agreement are incorporated by reference into this amended consent agreement.

Ms. Migra concurs with the statement above.

A motion was made by Dr. Cluse-Tolar to accept the Consent Agreement based on the following terms and conditions. Seconded by Ms. Riesbeck-Lee. Motion carried.

1. Ms. Migra agrees to comply with the inactive probation and graduate level ethics class requirements set out in the July 21, 2006, consent agreement.
2. The supervision requirement set out in the July 21, 2006, consent agreement is hereby **amended** to the following: Ms. Migra must receive face-to-face supervision, by an individual pre-approved by the Board, one-hour for every twenty hours worked for a period of 2 years. Ms. Migra is responsible for documenting her work hours to reflect the amount of supervision. The Board can request this documentation at any time(s) during the 2-year period. Ms. Migra has previously had her supervisor approved per the original July 21, 2006, consent agreement. Supervision should focus on, but not limited to, Ms. Migra's role in professional relationships and ethical decision-making. Ms. Migra's supervisor is required to submit a report to the Board, quarterly, detailing topics discussed during supervision sessions, areas of concern, and areas for improvement. At the end of the 2-year supervised period, Ms. Migra's supervisor will make a final report encompassing the 2 years of supervision. If Ms. Migra's supervisor is concerned with her practice at any time the Board should be notified immediately. It is Ms. Migra's responsibility to ensure that the Board receives the supervisor's reports. All costs associated with the supervision are at the expense of Ms. Migra.

Love Alma Mills Byrd, LSW – Ms. Mills Byrd entered into a Consent Agreement on the basis of the following stipulations, admissions and understandings:

Ms. Mills Byrd is a social worker licensed to practice social work in the State of Ohio, and is subject to the laws and rules of Ohio regulating the practice of social work as outlined in Ohio Revised Code Chapter 4757 and Ohio Administrative Code Chapter 4757. Ms. Mills Byrd received her social work license on February 1, 1992.

Ms. Mills Byrd practiced social work at the Volunteers of America, Ohio River Valley, in Cincinnati, Ohio. On or about March 23, 2006, Ms. Mills Byrd discovered that a client had sexually abused a child and she failed to report the abuse as mandated, until June 29, 2006.

Ms. Mills Byrd admits the allegations referenced above.

A motion was made by Dr. Cluse-Tolar to accept the Consent Agreement based on the following terms and conditions. Seconded by Ms. Huey. Motion carried.

1. Ms. Mills Byrd's license to practice social work is **Reprimanded**.
2. Ms. Mills Byrd must work under supervision for eighteen months (18) with a minimum of one hour of face-to-face supervision per week, beginning on the date that the supervisor is approved. The supervisor must be pre-approved by the Board Deputy Director or his designee. The supervisor must submit quarterly reports regarding the supervision. Supervision should focus on, but not be limited to, areas of concern, areas for improvement, record keeping practices, and ethical decision making. Quarters consist of the following dates: Jan.-Mar, Apr.-Jun., Jul.-Sept., and Oct.-Dec. In order to meet the requirements of this agreement the reports must be received for each quarter. If Ms. Mills Byrd's supervisor is concerned with her practice at any time the Board should be notified immediately. Ms. Mills Byrd is responsible for the submission of the reports to the Board. All cost associated with the supervision is the responsibility of Ms. Mills Byrd. Once Ms. Mills Byrd successfully completes this supervision, she must ensure verification of completion is sent to the attention of the Investigation Unit at the Board office.
3. Ms. Mills Byrd must take an additional six (6) hours in social work ethics continuing education. All hours must be pre-approved by the Board's Deputy Director or his designee. Once Ms. Mills Byrd successfully completes this continuing education, she must send verification directly to the attention of the Investigation Unit at the Board office. The certificates verifying completion are due in the Board office no later than July 18, 2007. The credit earned from the workshops may not be used toward the thirty (30) hours of continuing education required for license renewal. All costs associated with the continuing education are at the expense of Ms. Mills Byrd.

Tina L. Postage-Gowins, LSW – Ms. Postage-Gowins entered into a Consent Agreement on the basis of the following stipulations, admissions and understandings:

Ms. Postage-Gowins is a social worker licensed to practice social work in the State of Ohio, and is subject to the laws and rules of Ohio regulating the practice of social work as outlined in Ohio Revised Code Chapter 4757 and Ohio Administrative Code Chapter 4757. Ms. Postage-Gowins received her social work license on February 1, 1992.

While employed at Lighthouse Counseling, Columbus, Ohio, in 2006, Ms. Postage-Gowins did not complete assigned case notes for clients' files. Failure to include sufficient and timely documentation in records to facilitate the delivery of services and to ensure continuity of services

provided to the clients in the future constitutes a violation of Ohio Revised Code Section 4757.36(A)(1) and Ohio Administrative Code Section 4757-5-01(I)(2).

While employed at Lighthouse Counseling, Columbus, Ohio, Ms. Postage-Gowins practiced social work on a lapsed license from February 2006 through December 2006. Practicing social work on a lapsed license constitutes a violation of Ohio Revised Code Section 4757.36(A)(1) and Ohio Administrative Code Section 4757-7-02.

Ms. Postage-Gowins admits the allegations referenced above.

A motion was made by Dr. Cluse-Tolar to accept the Consent Agreement based on the following terms and conditions. Seconded by Ms. Huey. Motion carried.

1. Ms. Postage-Gowins' license to practice social work is hereby **Reprimanded**.
2. Ms. Postage-Gowins must receive face-to-face supervision, by an individual pre-approved by the Board, one-hour every week for a period of 1 year. Ms. Postage-Gowins should not select a supervisor with which she has a prior relationship. If any previous relationship with the supervisor exists, Ms. Postage-Gowins must provide full disclosure of such a relationship in the request for supervisor approval. The 1-year supervision period will not begin until Ms. Postage-Gowins' supervisor is approved but no earlier than August 1, 2007. Ms. Postage-Gowins should submit the name of her proposed supervisor no later than July 15, 2007. Supervision should focus on, but not limited to, Ms. Postage-Gowins' role in ethical decision-making and proper record keeping. Ms. Postage-Gowins' supervisor is required to submit a report to the Board, quarterly, detailing topics discussed during supervision sessions, areas of concern, and areas for improvement. At the end of the 1-year supervised period, Ms. Postage-Gowins' supervisor will make a final report encompassing the 1 year of supervision. If Ms. Postage-Gowins' supervisor is concerned with her practice at any time, the Board should be notified immediately. It is Ms. Postage-Gowins' responsibility to ensure that the Board receives the supervisor's reports. All costs associated with the supervision are at the expense of Ms. Postage-Gowins.
3. Ms. Postage-Gowins must take and pass a social work ethics course. The course must be taken for credit, part of a social work program from an accredited college or university, and pre-approved in writing by the Board. Once Ms. Postage-Gowins successfully completes this course, she must ensure official transcripts are sent directly from the college or university to the attention of the Investigation Unit at the Board office. The transcript completion is due in the Board office no later than August 1, 2008. The credit earned from the course may not be used toward the thirty (30) hours of continuing education required for license renewal. All costs associated with the course are at the expense of Ms. Postage-Gowins.
4. Ms. Postage-Gowins must complete and return all case notes, files, etc. to Lighthouse Counseling by April 1, 2007.

Shamiekia I. Smith, LSW – Ms. Smith entered into a Consent Agreement on the basis of the following stipulations, admissions and understandings:

Ms. Smith is a social worker licensed in the State of Ohio, and is subject to the laws and rules of Ohio regulating the practice of social work as outlined in Ohio Revised Code Chapter 4757 and

Ohio Administrative Code Chapter 4757. Ms. Smith received her social work license on May 20, 2005.

Ms. Smith was employed with The Buckeye Ranch, Grove City, Ohio. Between May 6, 2006, and June 30, 2006, The Buckeye Ranch conducted a review of partial hospitalization group notes completed by Ms. Smith. Ms. Smith duplicated up to 600 notes and was placed on probation for 2 weeks and asked to recreate the notes without duplication. After two weeks Ms. Smith was not able to complete the task and her employment was terminated on July 14, 2006. This inappropriate conduct constitutes a violation of Ohio Revised Code Section 4757.36(A) (1) and Ohio Administrative Code Section 4757-5-01(I) (1) and (2).

Ms. Smith admits to the allegations referenced above.

A motion was made by Dr. Cluse-Tolar to accept the Consent Agreement based on the following terms and conditions. Seconded by Ms. Huey. Motion carried.

1. Ms. Smith is required to complete and pass a college or university course in social work ethics, at her expense. The course must be pre-approved in writing by the Board. Ms. Smith must contact the Board's investigative unit to seek pre-approval. The course must be completed by March 31, 2008. Ms. Smith must ensure the Board receives an official transcript directly from the college or university at the completion of the course.
2. Ms. Smith will be on probation for a period of eighteen (18) months, upon employment or at her current place of employment. During the eighteen month probationary period Ms. Smith must be supervised in all aspects of her practice of social work and receive face-to-face supervision one hour every two weeks. Ms. Smith's supervisor must be pre-approved by the Board. All cost associated with supervision will be at Ms. Smith's expense. The request for supervisor approval must be made in writing, include a copy of the supervisor's vita and be submitted no later than two weeks after the signing of this consent agreement. Supervision should focus on, but not be limited to, ethical decision making, and accurate and timely documentation. Supervision should be considered training in nature and should not be limited to simply approving and denying case plans. Ms. Smith's supervisor must submit quarterly reports to the Board for the entire eighteen month period detailing topics discussed during supervision sessions, areas of concern, and areas of improvement and make a recommendation with regards to Ms. Smith's suitability to practice. However, if Ms. Smith's supervisor is concerned with her practice at any time during the probationary period the Board should be notified immediately. It is Ms. Smith's responsibility to ensure that the Board receives all supervisory reports.

Stephanie Wallace-Kamp, LSW – Ms. Wallace-Kamp entered into a Consent Agreement on the basis of the following stipulations, admissions and understandings:

Ms. Wallace-Kamp is a licensed social worker licensed to practice social work in the State of Ohio, and is subject to the laws and rules of Ohio regulating the practice of social work as outlined in Ohio Revised Code Chapter 4757 and Ohio Administrative Code Chapter 4757. Ms. Wallace-Kamp received her social work license on May 19, 1995.

Ms. Wallace-Kamp did not maintain accurate records, altered documentation, and violated confidentiality while employed at Advantage Adoption and Foster Care, in Mansfield, Ohio, by falsifying the placement dates of children in adoptive homes, sharing confidential client information with other clients via email, and failing to maintain case notes on supervisory visits.

Ms. Wallace-Kamp's actions constitute violations of ORC 4757.36 (A)(1) and OAC 4757-5-01(I)(1) and (B)(4)(c).

Ms. Wallace-Kamp admits the allegations referenced above.

A motion was made by Dr. Cluse-Tolar to accept the Consent Agreement based on the following terms and conditions. Seconded by Ms. Huey. Motion carried.

1. Ms. Wallace-Kamp's license to practice social work is **Suspended** for six (6) months, beginning on the date this consent agreement is signed by the board chair.

Kenneth Zaczkowski, LSW – Mr. Zaczkowski entered into a Consent Agreement on the basis of the following stipulations, admissions and understandings:

Mr. Zaczkowski is a social worker licensed to practice social work in the State of Ohio, and is subject to the laws and rules of Ohio regulating the practice of social work as outlined in Ohio Revised Code Chapter 4757 and Ohio Administrative Code Chapter 4757. Mr. Zaczkowski received his social work license on July 20, 2001.

Mr. Zaczkowski practiced social work at Lighthouse Behavioral Health, Inc., Ashtabula, Ohio. Between on or about July 20, 2005, and September 13, 2006, Mr. Zaczkowski practiced without a license, misrepresenting his credentials as current with the Ohio Department of Health, and the Ohio Chemical Dependency Board. Mr. Zaczkowski's conduct constitutes a violation of O.R.C. 4757.36 (A) (1) and O.A.C. 4757-7-02 and O.A.C. 4757-5-01 (B) (1) (a).

Mr. Zaczkowski admits the allegations referenced above.

A motion was made by Dr. Cluse-Tolar to accept the Consent Agreement based on the following terms and conditions. Seconded by Ms. Riesbeck-Lee. Motion carried.

1. Mr. Zaczkowski's license to practice social work is **Suspended** for one (1) year from the date this consent agreement is signed by the Board.
2. After Mr. Zaczkowski's suspension ends and he returns to work, Mr. Zaczkowski must work under supervision for two (2) years with a minimum of one hour of face-to-face supervision per week, beginning on the date that the supervisor is approved. The supervisor must be pre-approved by the Board Deputy Director or his designee. The supervisor must submit quarterly reports regarding the supervision. Supervision should focus on, but not be limited to, areas of concern, areas for improvement, record keeping practices, and ethical decision making. Quarters consist of the following dates: Jan.-Mar., Apr.-Jun., Jul.-Sept., and Oct.-Dec. In order to meet the requirements of this agreement the reports must be received for each quarter. If Mr. Zaczkowski's supervisor is concerned with his practice at any time the Board should be notified immediately. Mr. Zaczkowski is responsible for the submission of the reports to the Board. All cost associated with the supervision is the responsibility of Mr. Zaczkowski. Once Mr. Zaczkowski successfully completes this supervision, Mr. Zaczkowski must ensure verification of completion is sent to the attention of the Investigation Unit at the Board office.

5. **Executive Directors Report**

Mr. Rough discussed the proposed change in Board meeting days. He stated that this topic is still in discussion with the Marriage & Family Therapist Professional Standards Committee but that the Counselor Professional Standards Committee felt that Mr. Rough was just feeling overwhelmed due to the rule review and that once this was concluded things would settle back to normal.

Mr. Rough requested consideration of requiring licensees to renew online. The cost of maintaining the online renewal and the bank lockbox is a significant operational cost.

Mr. Rough discussed the drafting of a consumer brochure. The committee felt that there should be three separate brochures for each profession. Mr. Rough requested that a committee member volunteer to assist in the drafting of the social worker brochure. Mr. Riesbeck-Lee volunteered her time and assistance.

Mr. Rough discussed an email from Mr. John Cunningham with the Department of Administrative Services on the governor's priority for his administration is to ease the burden of regulations.

6. Old Business

- A. **4757-5-02** – Ms. Tucker referred to the letter dated February 28, 2007 from Ms. Teresa Lampl, LISW of the Ohio Council of Behavioral Healthcare Providers. Ms. Lampl stated: It is unclear what purpose this language is intended to address. It may be the Board is intending to encourage the use of evidence based practices, which the Ohio Council certainly supports. However, this statement is espousing a philosophy and it is unenforceable as there is little agreement among professionals and in the literature as to what is or is not “proven” or “evidenced based” techniques, procedures, or modalities. This would be subject to wide interpretation. Furthermore, the rigor used to develop and test evidenced based practices in an academic or research setting is generally difficult to replicate in actual clinical practice settings, which creates additional interpretation issues as to reliability and validity of “proven” techniques or procedures. Standards of care are referenced in (A)(2) which, while subjective, are generally accepted principles that are more clearly defined, so this language is unnecessarily repetitive. They recommended that (A)(5) be deleted.

The committee discussed this topic in further detail and decided that they will leave the rule in. However, they will discuss this rule with Mr. Casey to determine whether or not it is defensible in court.

- B. **Definitions of terms in the Scope of Practice and 4757.26(D)** – Dr. Cluse-Tolar will give Mr. Rough the definitions on April 20, 2007. The committee will table these issues until the May Board meeting.
- C. **4757-19-08 (New Proposed Rule Change to License Applicants on a daily basis by staff) and 4757-19-06 (Temporary License)**- The SWPSC felt that it would be appropriate for Ms. Holleman and Ms. Kreinbrink to license all LISW, LSW, and RSWA applicants on a daily basis. The committee felt that the only applicants that need to be approved by the SWPSC are those with a conviction(s), using the title social worker, etc. and LSW Related Degree applicants. In addition, the SWPSC would audit ten (10) percent of all LISW, LSW, and RSWA applicants licensed between each Board meeting period. A motion was made by Dr. Cluse-Tolar to implement the terms of rule 4757-19-08 on a policy basis until it is adopted

through JCARR and allow the social worker examiner and coordinator to license applicants on a daily basis. Seconded by Ms. Riesbeck-Lee. Motion carried.

The SWPSC also discussed eliminating the temporary license. At this time, the committee feels that the temporary license should remain available to applicants. Those applying for the temporary license will be made aware of the 4757-19-08 rule change to determine if they need to complete the application.

7. **New Business**

- A. **Wall Certificates** - The SWPSC discussed changing the wall certificates and were shown a sample certificate. The committee will discuss this issue in further detail during the rule change review.
- B. **Vision Issues for the Committee and the Board** – The SWPSC discussed the ongoing rule changes and the need for an extra meeting. The committee tentatively agreed to meet on Friday, April 20, 2007 at 9:30 a.m. to complete the rule changes for the June deadline.

The committee discussed possibly having another retreat and would consider discussing new social work ideas on the horizon and how to incorporate them into the SWPSC and the Board. In addition, the SWPSC thought of the following vision issue topics to address: e-therapy, e-learning, coaching, ACE and whether they are good providers, supervision, and new social work theories. The committee thought it would be beneficial to have an expert on a new social work theory come to the Board and have an open dialogue with the SWPSC about each theory.

- C. **Social Worker Trainee Issues** – The following topics have been tabled until the May Board meeting: supervision of SW Trainees, scope of practice for a SW Trainee, and whether the definition of “training supervision” in 4757-19-05 is different from the definition of “training supervision” in 4757-23-01.
- D. **CE Rule Change** – The SWPSC discussed the following CE Rule issues: 4757-9-05, 4757-9-06 proposed change, and whether courses that are offered for non-credit be accepted under 4757-9-05. The committee will discuss these issues at a later date.

8. **Correspondence**

- A. **Barry Mickey** – Mr. Mickey had been corresponding with Mr. Rough, via email, in regards to licensure of coordinators of field instruction. The SWPSC discussed this topic and posed these questions: Do professors have a licensure? What do other professions do? The committee wants public feedback on whether field coordinators should be licensed. In addition, they want to explore what colleges/universities require of field coordinators.
- B. **Susan Sarnoff** – Ms. Sarnoff had been corresponding with Mr. Rough, via email, about the issue of use of assessment and testing instruments. The SWPSC discussed this issue and will continue the rules per a prior formal Attorney General’s opinion. The committee is still in the process of defining assessments.
- C. **Theresa Mitchell** – Ms. Mitchell had been corresponding with Ms. Holleman and Mr. Rough in regards to LISW supervision in Coshocton County. Ms. Mitchell has been unable to find

an LISW supervisor in her county and is requesting an LPCC supervise her. The SWPSC reviewed the emails and discussed this topic in detail. The committee decided that Ms. Mitchell will not receive permission to have an LPCC supervise her for LISW supervision hours. The SWPSC suggested that she ask her agency if they are willing to pay for her supervision and see if they are willing to work with her to find other alternatives.

9. Association of Social Work Boards (ASWB)

Ms. Tucker said that she attended the ACE committee meeting in March in Culpeper, VA. She said that Ohio is looking at accepting ACE provider status and that she will be corresponding with this committee often. Ms. Tucker also discussed possible ACE related vision issues for the committee and the Board to discuss at a later date.

10. National Association of Social Workers (NASW)

Mr. Lustig informed the SWPSC that the Ohio Chapter of the National Association of Social Workers Lobby Day on March 14, 2007 had a large turnout. He discussed the exemption of civil service employees with legislators and their staff members. The following topics were also discussed during Lobby Day: foster care reform, better services for veterans, and increased child health benefits.

11. Executive Session

Ms. Tucker requested that the SWPSC meeting go into Executive Session at 11:10 a.m. to discuss personnel issues. Accepted By A Unanimous Roll Call Vote.

Ms. Jennifer Riesbeck-Lee moved that the SWPSC come out of Executive Session at 11:30 a.m. Accepted By A Unanimous Roll Call Vote.

12. Meeting Adjourned

A motion was made by Ms. Tucker to adjourn the meeting at 11:30 a.m. Seconded by Ms. Riesbeck-Lee. Motion carried.

Ms. Molly Tucker, Chairperson